Comhairle Contae **Lú**
Louth County Council

Sample Newspaper Notice

SAMPLE NEWSPAPER NOTICE

Notes on Completion of the Newspaper Notice

A newspaper notice under Regulation 5(1)(a) of the Planning and Development (Control of Development – Planning Authorities) Regulations 2026 (as amended) shall be published in an approved local newspaper, shall contain as a heading the name of the planning authority to which the planning application will be made and shall state –

(a) the name of the applicant,

(b) the location, townland or postal address of the land or structure to which the application relates (as may be appropriate),

(c) whether the application is for permission for development, retention permission, outline permission or permission consequent on the grant of outline permission (stating the reference number on the register of the relevant outline permission),

(d) a brief description of the nature and extent of the development, including –

(i) where the application relates to development consisting of or comprising the provision of houses, the number of houses to be provided,

(ii) where the application relates to the retention of a structure, the nature of the proposed use of the structure and, where appropriate, the period for which it is proposed to retain the structure,

(iii) where the application relates to development which would consist of or comprise the carrying out of works to a protected structure or proposed protected structure, an indication of that fact,

(iv) where the application relates to development which comprises or is for the purposes of an activity requiring an integrated pollution control licence, an industrial emissions licence, a waste licence, a waste water discharge licence, or an abstraction licence, an indication of that fact,

(v) where a planning application relates to development in a strategic development zone, an indication of that fact,

(vi) where the application relates to an LRD, an indication of that fact and include the web address referred to in Regulation 11,

(vii) where the application relates to Renewable Energy Development, an indication of that fact

(e) that the planning application may be inspected, or purchased at a fee not exceeding the reasonable cost of making a copy, at the offices of the planning authority during its public opening hours and that a submission or observation in relation to the application may be made to the authority in writing on payment of the prescribed fee within the period of 5 weeks beginning on the date of receipt by the authority of the application.

NOTE: Where an Environmental Impact Assessment Report (EIAR) and / or Natura Impact Statement (NIS) accompanies the application, this must be stated in the newspaper notice and the site notice.

Sample Newspaper Notice

Louth County Council – I / We (delete as appropriate), (insert applicant's name), intend to apply for (insert type of permission) for (insert description / nature of development) at (insert location, townland, or postal address to which the application relates). An Environmental Impact Assessment Report and/or Natura Impact Statement has / have been prepared and submitted with the application (Delete reference to EIAR or NIS as appropriate).

This planning application, Environmental Impact Assessment Report and/or Natura Impact Statement (Delete reference to EIAR or NIS as appropriate) may be inspected, or purchased at a fee not exceeding the reasonable cost of making a copy, at the offices of the Planning Authority, Louth County Council, during its public opening hours. Additionally, the application will be made available online by the Planning Authority.

A submission or observation in relation to the application may be made in writing to the Planning Authority on payment of the prescribed fee, €20, and accompanied by the relevant declaration within the period of 5 weeks beginning on the date of receipt by the Planning Authority of the application.