



Comhairle Contae Lú
Louth County Council

LOUTH COUNTY COUNCIL - CORPORATE POLICY GROUP

Minutes of the Corporate Policy Group Meeting held in the Setanta Room, County Hall Dundalk on
Wednesday, 3rd April 2024 at 09:00am

In attendance:

Cathaoirleach, Cllr: Liam Reilly (appointed for meeting)

Members, Cllrs: Seán Kelly
John Reilly
Pio Smith

Apologies, Cllrs: Paula Butterly (Cathaoirleach)
Joanna Byrne

Officials: Joe McGuinness, Director of Services
Ger Murphy, Director of Services
David Jones, Director of Services
Bernie Woods, Director of Services
Thomas McEvoy, Director of Services
Yvonne O'Brien, Director of Services
Gráinne Tuomey, Meetings Administrator

Apologies, Officials: Joan Martin Chief Executive

1. Appointment of Chair of Meeting in absence of Cathaoirleach

In the absence of the Cathaoirleach, Members requested that Cllr Liam Reilly chair the meeting. This was:

Proposed by: Cllr Seán Kelly
Seconded by: Cllr Pío Smith
And agreed by all present.

2. Minutes of the Meeting held on 13th March 2024

Approval of the minutes of the meeting of 13th March 2024 was:

Proposed by: Cllr Seán Kelly
Seconded by: Cllr Pío Smith
And agreed.

3. Matters Arising

No matters were raised.

4. Informal Meeting

Members were advised of a request by Dundalk Municipal District for an informal meeting with staff on traffic calming that day and were advised that staff were not available.

5. Council Meeting Agenda

Members were given a briefing on all items in the Council Agenda including (but not exclusive to):

- Cllr Liam Reilly will be required to report on the CPG as appointed chair of the meeting
- SPC reports will be forthcoming from Cllr Smith and Cllr Kelly on the Economic Development and Enterprise Support SPC and the Climate Action and Energy SPC meetings respectively
- A draft Annual Report is to go before Members by end of April, this is in very draft format for noting only and requires completion. The complete Annual Report is to be before members by end of June.
- The 2023 AFS which sets out transfers to and from capital is before members for approval, this will then go to the Local Government Auditor, after which the Auditor Report goes to the Audit Committee, who then report back to the Council.
- Approval to bring a vacancy for approval by Council, resulting from a resignation of a sectoral rep onto the LCDC was proposed by Cllr Seán Kelly, seconded by Cllr Liam Reilly and resolved
- Approval to bring community grant allocations to Council was proposed by Cllr Liam Reilly, seconded by Cllr Seán Kelly and resolved
- S141 responsibilities – Members were again reminded that the S141 report to council is an annual report on the activities of a body to which they are appointed and not the minutes of the latest meeting
- CE Report was discussed as were the Notices of Motion

6. Members Communication Plan

An increase in reps was noted.

Issues with Sugar CRM were highlighted to Members who were advised of possible delays to the system due to new manual necessary task requirements to mitigate against hacking risk. A new system is being sought.

A request was made for a calendar schedule of meetings that fall before the local elections.

7. SPC Annual Work Programmes 2024

The new council will be required to report on work programmes by September.

8. Any other business

A civic reception by Dundalk Municipal District for the St. Louis Sisters was confirmed for after the Council Meeting on 15th April, 2024.

As there was no other business the meeting concluded.

The Minutes were confirmed at a meeting of the Corporate Policy Group held on:

Date: 8 May 2024

Cathaoirleach: 

Meetings Administrator: 