



Comhairle Contae **Lú**
Louth County Council

Supplementary Planning Application Form Only

Before filling out this form please note the following

ADDITIONAL INFORMATION

It should be noted that each planning authority has its own development plan, which sets out local development policies and objectives for its own area. The authority may therefore need supplementary information in order to determine whether the application conforms with the development plan and may request this on a supplementary application form.

Failure to supply the supplementary information will not invalidate your planning application but may delay the decision-making process or lead to a refusal of permission. Therefore applicants should contact the relevant planning authority to determine what local policies and objectives would apply to the development proposed and whether additional information is required.

OTHER STATUTORY CODES

An applicant will not be entitled solely by reason of a planning permission to carry out the development. The applicant may need other consents, depending on the type of development. For example, all new buildings, extensions and alterations to, and certain changes of use of existing buildings must comply with building regulations, which set out basic design and construction requirements. Also any works causing the deterioration or destruction of the breeding and resting places of bats, otters, natterjack toads, Kerry slugs and certain marine animals constitute a criminal offence unless covered by derogation licence issued by the Minister for Arts, Heritage and the Gaeltacht (pursuant to Article 16 of the Habitats Directive).

DATA PROTECTION

It is the responsibility of persons or entities wishing to use any personal data on a planning application form for direct marketing purposes to be satisfied that they may do so legitimately under the requirements of the Data Protection Acts 1988 and 2018. The Office of the Data Protection Commissioner state that the sending of marketing material to individuals without consent may result in action by the Data Protection Commissioner against the sender including prosecution.

Numbers 1-5 should be completed to assist in the expeditious processing of the application.

Remainder of the form to be completed where appropriate to assist in the expeditious processing of the application

Failure to do so may result in the application being determined without all the necessary information and may include a decision to refuse.

Please complete signature and date sections on last page of this form



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Supplementary Planning Application Form

1. Legal Interest of Applicant in the Land or Structure:

Please quote the folio number:	
If applicant is the owner, please state when interest in the land or structure was acquired.	

2. Floor Areas:

Please attach a schedule of the floor area for each unit. If necessary please use a separate sheet.

3. In the case of mixed development (e.g. commercial, industrial, etc), please provide breakdown of the different classes of development and a breakdown of the gross floor area of each class of development.

Number of car-parking spaces to be provided for mixed development (excluding residential, for residential please see number 14 of standardised planning application form).	
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4. Development Details

If the proposed development consists of work to a protected structure and / or its curtilage or proposed protected structure and/ or its curtilage, please include photographs.		
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5. Site History

Details regarding site history (if known):	
Has any part of the site in question and/or adjoining lands ever, to your knowledge and/or from enquiries made by you in the locality, been flooded?	
Yes: ☐	No: ☐
If yes, please give details e.g. year, extent:	
Are you aware of previous uses of the site e.g. dumping or quarrying?	
Yes: ☐	No: ☐
If yes, please give details:	

6. Nature of Building:

Proposed external walling: (Please submit brochure if brick or composite stone is proposed.)	
Proposed roof type and colour: (Please submit brochure if red roof tile is proposed).	

State type of boundary treatment:	Wall:	
	Fence:	
	Hedgerow:	

All of the information should be supplied for every application. Depending on the type of development proposed you may also need to complete one or more of the following sections:

7. Material change of Use of any Land or Structure:

Present use of uses when last used:	
Proposed use or use to be continued:	
Nature & extent of any proposed use:	

8. Residential Development:

Is the dwelling / extension for:	Own use:	
	Sale:	
	Letting:	
	Commercial Use:	
Where the dwelling is to form part of a group of houses, who will be responsible for the provision & maintenance of all common services, i.e. service road, footpaths, sewers, lighting, fire hydrants.		

Does the development require completion of a “Site Characterisation form”? If yes please attach same.	Yes:
	No:
Does the development require evidence of qualifying criteria to be submitted to show compliance with Development Plan. If yes, attach same.	Yes:
	No:

9. Childcare Facilities / Development.

Please state the type of childcare facility proposed, i.e. sessional, full day or other.	
Number of Employees:	
Number of children:	
Age Range of Children:	
Does the development proposed meet with the criteria set out in the Department of the Arts, Heritage and the Gaeltacht Publication, <i>Childcare facilities: Guidelines for Planning Authorities</i> , if yes, please attach verification.	Yes: No:
Is an appropriate external open space / play area provided on site:	Yes: No:
Has safe provision been made on site for staff parking, and/or set down and collection of children? Please Specify:	Yes: No:
If the development consist of 75 dwelling houses or more, detail provision for childcare facilities:	

10. Commercial / Retail / Industrial:

Number of employees:	Existing: Proposed (following completion of development).
Hours of operation:	Existing: Proposed (following completion of development).
Estimate daily volume and type of traffic associated with development including servicing of site:	
Is off-street car parking shown on plans in accordance with this Authority's Development Plan Standards:	Yes: No:
Is operational (service) traffic accommodated on site:	Yes: No:
Is there any potential source of pollution associated with the proposed development:	Yes: No:
If yes, Please specify:	Chimney Emissions: Stock Piles: Traffic: Other:

Is an integrated pollution or water license required: If yes please give details:	Yes: No:
Estimate daily water demands in litres:	Litres.
Nature and type of industrial effluent waste (if any) to be produced:	
Proposals for treatment and disposal of industrial effluent / waste:	
Does the site contain a commercial food preparation area:	Yes: No:
If yes does the site contain a grease trap:	Yes: No:
Does the site contain an oil/petrol interceptor:	Yes: No:
If yes state volumetric capacity:	Litres.
Are any of the following applicable in the case of this application: (a) E.U. (Major Accident hazards for Certain Industrial Activities) Regs: (b) Requirements to have a licence under EPA Act 1992-2011.	Yes: No: Yes: No:

(c) Requirement to submit an Environmental Impact Assessment Report (d) Requirement to submit an Natura Impact Assessment If answer to (c) or (d) is Yes, reference to this fact should be included in Public Notices.	Yes: ☐ No: ☐ Yes: ☐ No: ☐
Are any signs on site or off site proposed :	Yes: ☐ No: ☐
If “yes” are these shown on submitted plans:	Yes: ☐ No: ☐
If not shown on Plans are these classified as exempted development:	Yes: ☐ No: ☐

11. Agricultural:

Distance of Proposed Buildings from: Public Road. Nearest dwellinghouse, school, church or building used for public assembly.	
Maximum height of structure over ground level	
Existing number and type of livestock:	

Proposed additional number & type.	
Types and number of animals housed or in open yards over winter.	
Type and amounts of waste to be disposed of per annum:	
Method of slurry & effluent storage:	
Capacity of all slurry & effluent storage facilities (state units in m ³)	
Existing storage facilities:	
Proposed storage facilities	
Method of disposal of farmyard wastes e.g. Vacuum tanker, Pump station.	
Acreage available for spreading of slurry (outline O.S. map to minimum Scale of 6" to 1 mile)	
Acreage of silage cut per year.	
Number and area of silage based on farm:	
Method of collection and storage of silage effluent from each base.	
Is the proposed development grant aided by the Department of Agriculture, Food & Forestry.	Yes: ☐ No: ☐

12. Application Fee:

Fee Payable:			
	Cheque	Card	Cash
Basis of Calculation:			

For Official Use Only:	
Planning Register Reference:	
Payment By:	
	Agent: Applicant:
	Amount: €
Date:	
Receipt Number:	

I hereby declare that, to the best of my knowledge and belief, the information given in this form is correct and accurate and fully compliant with the Planning and Development Act 2024, as amended, and the Regulations made thereunder. Where an application is made in electronic form with the consent of the Planning Authority, valid login credentials will replace the need for a signature and satisfy the declaration.

<i>Signed</i> <i>(Applicant or Agent as appropriate)</i>	
<i>Date:</i>	

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