



Comhairle Contae Lú
Louth County Council

Louth County Council Pre-planning Consultation Form

For Office Use Only:

Pre Planning No _____

AREA: _____

COMPLETE APP: YES/NO

IN ACCORDANCE WITH SECTION 247 OF THE PLANNING & DEVELOPMENT ACT, 2000 (as amended)

| | | | |
|---|--|--|---------------------------------------|
| Name of Applicant: | | | |
| Contact Details: (Include telephone no.) | | Applicant email address: | |
| Name of Agent: (where relevant) | | | |
| Contact Details: (Include telephone no.) | | Agent email address: | |
| Site Location/Address | | | |
| Eircode OR Grid Co-ordinates | | | |
| Description of Proposed Development: | | | |
| Site Planning History: | | | |
| Please tick appropriate box: | Owner <input type="checkbox"/> | Occupier <input type="checkbox"/> | Other <input type="checkbox"/> |
| Where legal interest is "other" please expand further on your interest in the land or structure | If you are not the legal owner, please state the name and address of the owner and supply a letter of consent, from the owner, to make the application. <i>(Please note that the Planning Authority may only undertake a S247 Pre-Planning consultation on specific proposals where the person has demonstrated legal interest in the land).</i> | | |
| You must submit the following (please tick the box to confirm you have included the document with your application): | <input type="checkbox"/> | Site location map. The site must be easily identifiable and outlined in red. | |
| | <input type="checkbox"/> | Sketch of proposed layout. | |
| | <input type="checkbox"/> | Full detailed description of proposals in both written and sketch form. | |
| | <input type="checkbox"/> | Photographs of proposed site. | |
| | <input type="checkbox"/> | Documentary evidence of entitlement to land and/or letter confirming consent | |

IMPORTANT - PLEASE NOTE:

- All information required above must be submitted with this application.** Your application will be deemed incomplete should you fail to submit all required information and will be returned to you.
- If an Eircode is not available Grid Co-ordinates must be submitted. These can be located on Google Maps or at <https://irish.gridreferencefinder.com>
- Advice given as part of a pre-planning consultation is based on information available at the time and does not prejudice any subsequent planning application and/or bind the planning authority and/or prescribed bodies in assessment of any application received on foot of a pre-planning consultation.

Signature of Applicant/Agent: _____ Date: _____

Please email complete application form, together with all accompanying documents to planninggroup@louthcoco.ie or alternatively documents may be posted to the Planning Office, Louth County Council, Crowe Street, Dundalk, County Louth. The Planning Authority will endeavour to acknowledge all applications by email within 2 working days of receipt.