

# How to use RB Digital with Louth Library

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*Using the RB Digital App (Scroll down if using a PC, laptop or MAC)*

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## Step 1 – Download the App & Signing In

- Open the app store on your phone or tablet and search “RB Digital”. Once found press install
- Once downloaded, open the app. If this is your first-time using RB Digital press “Register Now” and follow the steps on screen, entering details as you go
- If you have already registered your library account with RB Digital press “Login”, choose Ireland as the country and enter the username/email & password you set up previously

## Step 2 – Searching the Catalogue

- Press the menu button (three lines in the top left corner) & select magazines
- Press the magnifying glass in the top right corner to search by title, genre, or language
- Once you find a magazine you wish to read press “CHECKOUT” to add it to your library
- If you wish to find out more about the magazine before checking out, or to view all back issues of the magazine you can press magazine cover to open its bio. Press view all issues to see the back catalogue.

## Step 3 – Accessing your Borrowed Magazines

- Press the menu button, then “Checked Out” to view your library of checked out magazines
- Press download to save to your device and read offline or press read to open immediately via the internet
- Your magazine will open, and you can start reading

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*On PC, laptop or MAC*

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## Step 1 – Signing In

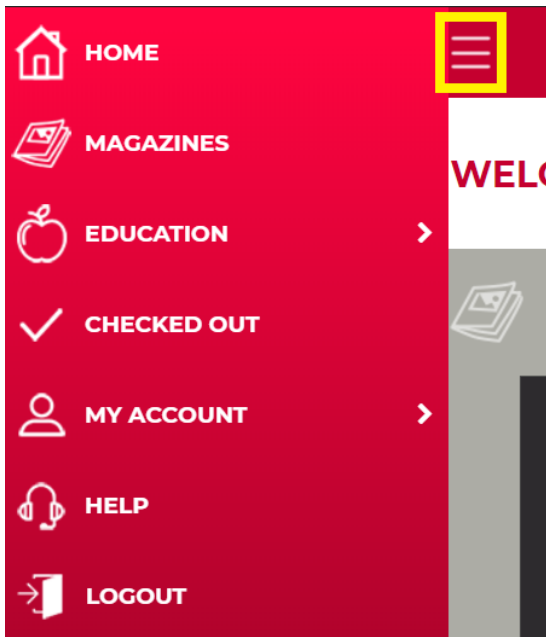
- On PC, laptop or MAC go to <https://www.louthcoco.ie/en/services/library/online-services/> and click on “RB Digital Magazines”
- First-time users should click “Register”, everyone else click “Sign In”



REGISTER SIGN IN HELP 

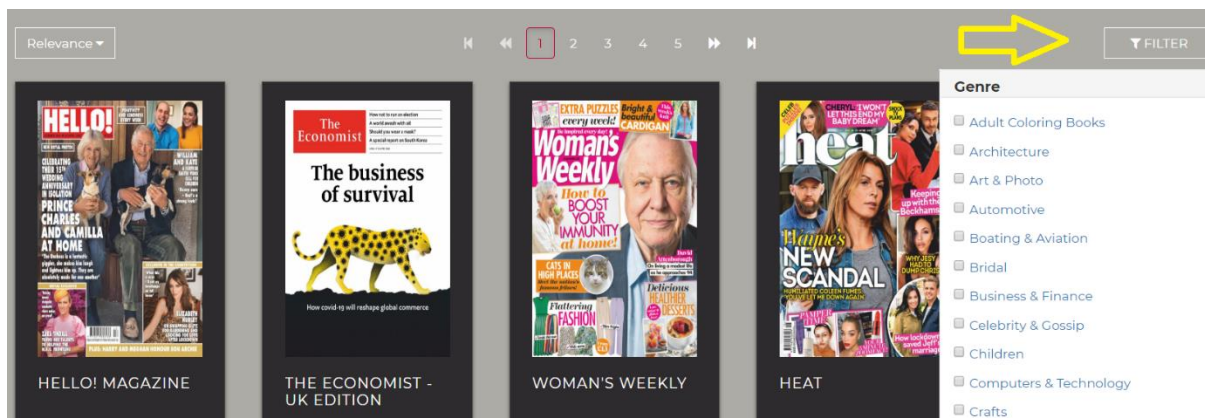
- First-time registrations should enter their details in the table that pops up
- Return users should enter their RB Digital username or email & password (this is not your library card number or PIN; they are the details you entered with RB Digital when signing up)

## Step 2 – Searching the catalogue



- Click on the menu button (as highlighted in yellow in the image to the left) and select magazines

- Click on the magnifying glass in the top right of the screen to search by title
- Click on Filter (as shown below) to search by genre or language

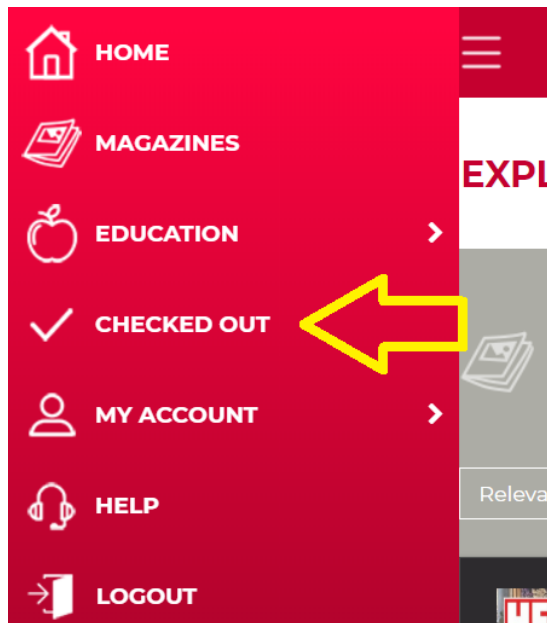


- Click on a magazine that interests you to open the checkout page (the red button seen below)



- If you wish to see a description of the magazine or the view the back catalogue, scroll down. Click all issues to see the back catalogue of magazines
- Once you have checked out a magazine, you will be asked whether to “Read Now” or “Keep Browsing”

### Step 3 – Reading a Magazine



- Click on the menu button again, followed by “Checked Out” as highlighted on the left to view your library of checked out magazines
- Click the green “Read” button under the magazine you wish to open
- The magazine opens and you are now ready to start reading