

TENANCY AND RENT REVIEW FORM – HOUSEHOLD DETAILS Form A

1. Name of Tenant (s): _____

Address: _____ Phone no.: _____

This form must be completed in full and signed by the Tenant. Particulars of **all** occupants (including Tenant) residing in the house must be given.

In accordance with your Tenancy Agreement, it is a serious offence to give false, misleading or incomplete information.

2. Important: You must supply information on **all persons**, including tenants, resident in the house/property.

Name	Marital Status	Relationship To Tenant	D.O.B.	PPS number (Including children)	Name of Employer or source of income	Weekly Income or Social Welfare payment. €
TENANT (S)			/ /			
			/ /			
			/ /			
			/ /			
			/ /			

3. If any occupant has left your home please state the name, date that he/she left. A forwarding address and proof of same **MUST** be provided:- _____

4. For any new occupant(s) please state the date when he/she came to live at your address: _____

5. Are you in receipt of Working Family Payment? YES NO (please tick)
(This will be checked and verified by the Council)

If 'YES', please state weekly amount : _____

Please submit evidence Department of Social Protection as per the attached Checklist

6. Are you in receipt of maintenance for yourself and/or children? YES NO Weekly Amount € _____
Are you paying maintenance? YES NO Weekly Amount € _____

Please submit copy of maintenance order or bank account statements showing amount received/paid.

7. Are you in receipt of a Carer's Allowance? YES NO If yes, you must submit evidence of this payment

8. Are you employed? YES NO Are you Self-Employed? YES NO

If yes, you must submit evidence of this payment

9. Are you in receipt of an Occupational Pension? YES NO

I enclose completed Certificate of Income Form or Payslip / receipt for Social Welfare payments in respect of **every** person in the household in receipt of income from whatever source.

Do you wish to be contacted by phone: YES NO

Do you wish to be contacted by e-mail: YES NO E-mail address: _____

This may include the service of notices under the Housing (Misc Provisions) Act, 2014, or any other Housing Acts.

I/We hereby certify that the above particulars are complete and correct. I/We hereby grant permission that information in respect of the income of any or all persons listed on this form may be verified by contact with an Employer or any other agency / source.

Signed : _____
Tenant (1)

Signed: _____
Tenant (2)

Date: _____