



Comhairle Contae Lú  
Louth County Council

### **HAG / MAG Disability Grants CHECKLIST**

**Adaptations required due to a disability e.g. accessible shower, ramps, grab rails, stairlift, downstairs toilet etc.**

**NB: Incomplete forms will be NOT be validated & will be returned to applicants.**

**Name & Address** \_\_\_\_\_

No	Description	Check
1	Each page of application form completed, and form signed and dated on p19	
2	<b>Doctor's Certificate</b> - p17 – 18: to be completed by a GP and stamped and dated. The Priority must be stated.	
3	<b>Income Details</b> - Proof of income for the registered property owner and their Spouse (if it applies) for the previous tax year as per p.14 - 16 of the form.	
4	<b>Property Tax</b> – Confirmation that your property complies with Local Property Tax showing your name and address as per p.13 of the form.	
5	<b>Home Owner's Permission</b> - if renting from a landlord or an Approved Housing Body, we need a copy of your Tenancy Agreement & a signed landlord permission	
6	<b>Bank statement</b> – letterhead from statement showing name, address, BIC and IBAN dated no longer than 3 months ago.	
7	<b>Occupational Therapist Report (OT)</b> - contact an OT at <a href="http://www.aoti.ie">www.aoti.ie</a> and arrange for an assessment and submit the report with your application. Up to €300 can be recouped if your grant application is approved.	
8	<b>Invoice</b> to show that you paid the Occ. Therapist (OT).	
9	<b>Quote</b> – Fully itemized quote for works, in compliance with the Occupational Therapist Specifications. <b>9(a) Drawings/Sketches</b> MUST be provided for Extensions and Ramps and comply with the OT report, including dimensions. This can be a rough sketch. <b>9(b) Smoke, CO and Heat alarms</b> – you need at least 2 smoke alarms and 1 carbon monoxide detector if you have fossil fuel to receive a grant. They must meet minimum safety standards - <b>Grade D LD2</b> for smoke alarms & <u>can be 10 year battery alarms</u> . <b>Extensions &amp; Ramps</b> Your OT <b>must</b> approve the quotation and plans in writing. <b><u>Please show this section to the builder.</u></b>	

Contact us: [Housinggrants@louthcoco.ie](mailto:Housinggrants@louthcoco.ie) / 042 9335457