

Minutes of Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 17th October, 2022 at 4.00pm

Location: Via Video Conference

In attendance: Ms. Joan Martin Chairperson, C.E. of LCC
Cllr. Liam Reilly
Cllr. Kevin Meenan
Cllr. Eileen Tully
Ms. Riona McCoy, LEO
Ms. Bridie Pepper, HSE
Ms. Bernardine Quinn, PPN
Ms. Carol Murphy. PPN
Ms. Alison Quail, PPN
Ms. Kayleigh Mulligan, Louth Volunteer Centre
Ms. Una McGoey, Chamber of Commerce Dundalk
Mr. Steven Rice, Chamber of Commerce Drogheda
Mr. Ciaran Reid, LLP

Officials: Mr. Joe McGuinness, Chief Officer
Mr. Finbar Gethins, Senior Executive Officer LCC
Ms. Sinead McVerry, Administrative Officer LCC
Ms. Miriam Roe, Senior Staff Officer LCC
Mr. Eamonn Redmond, Staff Officer LCC

Apologies Cllr. Dolores Minogue
Ms. Sadie Ward-McDermott, LMETB
Ms. Joanne Finnegan, PPN
Ms. Anne Keeley DEASP
Mr. John Carroll, IFA
Ms. Lisa Doyle, PPN

Guests: Ms. Mary O' Neill, LLP

LCDC MATTERS

Ms. Joan Martin, Chairperson, welcomed new committee member Ms. Una McGoey the new Dundalk Chamber of Commerce representative

LCDC Minute No. 42/2022

1. Minutes of LCDC meeting held on the 19th September, 2022:

On the proposal of Cllr. Liam Reilly, seconded by Ms Alison Quail and unanimously agreed by the members the minutes of the meeting held on the 19th September 2022, were adopted.

LCDC Minute No. 43/2022

2. Matters Arising:

There were no matters arising.

LCDC Minute No. 44/2022

3. Social Inclusion and Community Development:

a) SICAP VAT Jan-May 2022

Members were advised that the SICAP VAT Jan-May 2022 payment is now due for payment in the amount of €9,425.81.

Recommendation: To approve SICAP VAT Jan-May 2022 payment in the amount of €9,425.81.

Decision: On the proposal of Cllr. Liam Reilly, seconded by Ms. Alison Quail, SICAP VAT Jan-May 2022 payment in the amount of €9,425.81 was approved.

b) SICAP 2023 Target Groups KPI's & Emerging Needs Group

a) KPI's for 2023:

It is recommended to the members that the Target for KPI 1 remains at 63 and that the Target for KPI 2 remains at 822.

b) Emerging Needs Target Group for 2023:

It is recommended that the Emerging Needs Target Group for 2023 remains as Socially Excluded Vulnerable Older People.

Decision: On the proposal of Ms. Carol Murphy, seconded by Ms. Riona McCoy, the Target Group KPI's and Emerging Needs Group for 2023 were approved.

LCDC Minute No. 45/2022

4. PEACE PLUS

Ms. Joan Martin, Chairperson, advised the meeting that the PEACEPLUS Partnership Committee had appointed consultants to co-design the PEACEPLUS Programme Action Plan.

LCDC Minute No. 46/2022

5. Healthy Ireland Fund 2023-2025

Ms. Sinead McVerry advised the meeting that a new Louth County Council Healthy Ireland Co-Ordinator had been appointed recently and a public consultation process

has begun to design an Action Plan for the county. The public consultation involves an online survey and future "Pop-Up" Workshops.

A link to the online survey and details of the "Pop-Up" Workshops will be circulated to the members.

LCDC Minute No. 47/2022

6. Date of next LCDC Meeting

Ms. Joan Martin, Chairperson, informed members that to facilitate the Louth County Council Annual Budget meeting the date of the LCDC meeting has changed to Tuesday the 22nd November, 2022 at 4.00pm.

The business of the LCDC meeting concluded.

LAG MATTERS

LAG Minute No. 96/2022

1. Minutes of LAG meeting held on the 19th September, 2022:

On the proposal of Cllr. Liam Reilly, seconded by Ms. Alison Quail and unanimously agreed by the members, the minutes of the meeting held on the 19th September, 2022, were adopted.

LAG Minute No. 97/2022

2. Matters Arising:

There were no LAG matters arising.

LAG Minute No. 98/2022

3. LEADER Monthly Financial Reports:

Mr. Finbar Gethins advised that the two number financial reports, circulated to members detailed financial information up to 10th October, 2022.

Mr. Gethins referred to financial reports numbers 1 and 2, both reports were raised on the L.C.C. accounting system detailing payments issued under both the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Ms. Carol Murphy, seconded by Ms. Alison Quail, financial reports 1 and 2 were approved

LAG Minute No.99/2022

4. Administration Report:

a) Mr. Finbar Gethins referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of September 2022 in the amount of €38,781.68.

Recommendation: Approval of financial report number 3 with an expenditure of €38,781.68, for September, 2022.

Decision: On the proposal of Ms. Alison Quail, seconded by Ms. Carol Murphy, financial report no. 3 with an expenditure of €38,781.68 for the month of September, 2022 was approved.

LAG Minute No. 100/2022

5. RDP Sub Group – Proposed Re-Allocation of Funding:

a) **LEADER Transitional Programme:** As we are nearing the end of the LEADER Transitional Programme we find ourselves in a position where we have unspent funding in Local Objective 05 and 08. With little prospect of this money being allocated before the end of the year, it considered that it will be better utilized if it is moved to Local Objective 03.

Therefore, the RDP Sub Group makes the following recommendations to the LAG:

Recommendation :

- To move funding in the amount of €21,349.91 from LO5: Support for Local Broadband Initiatives to LO3: Developing & Strengthening of Rural Enterprise
- To move funding in the amount of €38,534.87 from LO8: Use of Rural Water Resources to LO3: Developing & Strengthening of Rural Enterprise.

The total amount of funding to be re-allocated: €59,884.78.

Decision: On the proposal of Ms. Bernardine Quinn, seconded by Cllr. Liam Reilly, the movement of funding, as outlined above was approved.

b) **EURI Funding:** There was funding drawn down from the European Union Recovery Instrument fund (EURI) in the amount of €554,715, of which €134,968.25

remains. Therefore, the RDP Sub Group make the following recommendation to the LAG:

Recommendation: To move funding in the amount of €134,968.25 from LO1: Activity, Adventure, Heritage and Cultural Rural Tourism to LO3: Developing & Strengthening of Rural Enterprise.

Decision: On the proposal of Ms. Carol Murphy, seconded by Mr. Steven Rice, the movement of funding, as outlined above was approved.

LAG Minute No. 101/2022

6. LEADER Monthly Project Updates:

Financial Reports no. 4 is generated by Louth Leader Partnership.

a) Report no. 4 provides a breakdown of progress under each of the Local Objectives of the LDS as at 11th October, 2022. This report details the Transitional LEADER Programme allocations plus any de-commitments and the balance of grant aid as per each Local Objective.

Report number 5 is for information purposes only.

LAG Minute No. 102/2022

7. EOI's Rolling and Targeted:

Members were advised that the report listed 1 EOI received during the month of September, 2022. Ms. Mary O'Neill informed members that this EOI was for noting only and was considered eligible in principle.

LAG Minute No. 103/2022

8. Notes Requiring LAG Approval:

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 5 projects that required among other things proposed project extensions as per Operating Rules 8.4 and Project De-commitment:

a) Project Extensions:

Project Ref	Original Completion Date	Current Completion Date	Requested Completion Date
21LDRLOU109560	31/12/2020	30/10/2022	31/01/2023
21LDRLOU110396	31/12/2020	30/09/2022	31/01/2023
21LDRLOU112487	31/12/2020	31/10/2022	31/12/2022
21LDRLOU116049	31/03/2022	30/11/2022	31/03/2023

b) Project De-Commitment:

Project Ref: 21LDRLOU113522: De-committal in the amount of €314.00 due to HR Course being deemed ineligible by POBAL. Cost borne by promoter.

Decision: On the proposal of Cllr. Liam Reilly, seconded by Cllr. Kevin Meenan, the LAG notes for these projects were approved.

The members were reminded that whilst the Notes to the LAG required approval by the members that these projects must still undergo Article 48 checks.

LAG Minute No. 104/2022

9. Conflicts of Interest and Confidentiality:

Members were reminded by Ms. Joan Martin to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 105 /2022

10. LEADER Project 21LDRLOU117208:

Project Code:	21LDRLOU117208	
Promoter Code:	12097	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €89,962.50 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Carol Murphy, seconded by Ms. Joan Martin, the above project was approved

LAG Minute No. 106/2022

11. LEADER Project 21LDRLOU117454:

Project Code:	21LDRLOU117454	
Promoter Code:	2579	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €84,095.54 of eligible cost. No additional conditions apply.	

Has Quorum Requirements been met:	Yes
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Decision: On the proposal of Ms. Riona McCoy, seconded by Ms. Alison Quail, the above project was approved.

LAG Minute No. 107/2022

12. EURI- LEADER Project 21LDRLOU117921:

Project Code:	21LDRLOU117912	
Promoter Code:	8035	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully approve the project with funding at a rate of 60% up to a maximum of €99,660.00 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Bernardine Quinn, seconded by Cllr. Kevin Meenan, the above project was approved.

LAG Minute No. 108/2022

13. Appointment of Member to RDP Sub Group:

Mr. Finbar Gethins advised the members that there was a vacancy on the RDP Sub Group as a result of Mr. Thomas McEvoy stepping down from the LAG. Ms. Riona McCoy was proposed as the new member of the RDP Sub Group.

Decision: On the proposal of Ms. Alison Quail, seconded by Cllr. Kevin Meenan, Ms. Riona McCoy was appointed to the RDP Sub Group.

LAG Minute No. 109/2022

14. Next Meeting:

Ms. Joan Martin, Chairperson, informed members the next meeting of the LAG will take place on Tuesday 22nd November, 2022, following the LCDC meeting at 4.00pm.

The business of the LAG meeting concluded.

Minutes confirmed at meeting held on:

22/11/22
JMLae

Chairperson: