

Minutes of Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 17th January, 2022 at 4.00pm

Location: Via Video Conference

In attendance: Ms. Joan Martin Chairperson, C.E. of LCC
Cllr. Liam Reilly
Cllr. Eileen Tully
Cllr. Kevin Meenan
Cllr. Dolores Minogue
Mr. Thomas McEvoy, LEO
Ms. Sadie Ward-McDermott, LMETB
Ms. Bridie Pepper, HSE
Ms. Kayleigh Mulligan, Louth Volunteer Centre
Ms. Bernardine Quinn, PPN
Ms. Carol Murphy, PPN
Ms. Alison Quail, PPN
Ms. Joanne Finnegan, PPN
Mr. Ciaran Reid, LLP
Mr. Sean Farrell, Chamber of Commerce Dundalk

Officials: Mr. Paddy Donnelly, Chief Officer
Mr. John Lawrence, Senior Executive Officer LCC
Ms. Mary Deery, Administrative Officer LCC
Ms. Miriam Roe, Senior Staff Officer LCC
Mr. Gerard Judge, Staff Officer LCC

Apologies Ms. Anne Keeley DEASP
Mr. Steven Rice, Chamber of Commerce Drogheda
Mr. John Carroll, IFA

Guests: Ms. Mary O' Neill, LLP

LCDC MATTERS

Ms. Joan Martin, Chairperson, welcomed new committee members Ms. Bridie Pepper the new HSE representative and Ms. Kayleigh Mulligan the new Louth Volunteer Centre representative to the LCDC and wished them both well.

LCDC Minute No. 01/2022

1. Minutes of LCDC meeting held on the 20th December 2021:

On the proposal of Mr. Thomas McEvoy, seconded by Ms. Alison Quail and unanimously agreed by the members the minutes of the meeting held on the 20th December 2021 were adopted.

LCDC Minute No. 02/2022

2. Matters Arising:

There were no matters arising.

LCDC Minute No. 03/2022

3. Social Inclusion and Community Development:

a) SICAP Annual Plan 2022:

The members were advised that the draft SICAP Annual Plan 2022 was reviewed by both the SICAP/Social Inclusion Sub Group and Pobal under the headings of KPI Targets, Actions, Programme Priorities, Target Groups and Finance. No areas of concern were identified.

Conflict of Interest: Mr. Ciaran Reid.

Recommendation: Following a satisfactory review of the SICAP Annual Plan, 2022, the SICAP/Social Inclusion Sub Group recommended approval of the 2022 SICAP Annual Plan.

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Cllr. Liam Reilly, the SICAP Annual Plan 2022 was approved.

b) Nominations for SICAP- Social Inclusion Group:

Mr. John Lawrence advised members that due to the resignation of Ms. Gráinne Berrill from the LCDC a vacancy now exists on the SICAP/Social Inclusion Sub Group. Nominations were now sought from members to replace Ms. Grainne Berrill on the Social Inclusion Group.

Nomination: One nomination was received – Ms. Carol Murphy.

Decision: On the proposal Ms. Kayleigh Mulligan, seconded by Mr. Sean Farrell, the nomination of Ms. Carol Murphy to become a member of the SICAP – Social Inclusion Group was approved.

LCDC Minute No. 04/2022

4. Correspondence

Members noted correspondence from the Peace IV.

Members noted the Letter of Offer for the Placed Based Leadership Development Course which was distributed to all 25 of the successful applicants.

Ms. Joan Martin, Chairperson, on behalf of all members thanked Mary for her contribution to the success of the committee and wished her well into the future.

LCDC Minute No. 05/2022

5. AOB

Ms. Joan Martin, Chairperson, informed members the next meeting of the LCDC will take place on Monday 21st February, 2022 at 4.00pm.

The business of the LCDC meeting concluded.

LAG MATTERS

LAG Minute No. 01/2022

1. Minutes of LAG meeting held on the 20th December 2021:

On the proposal of Cllr. Liam Reilly, seconded by Cllr. Eileen Tully and unanimously agreed by the members the minutes of the meeting held on the 20th December, 2021 were adopted.

LAG Minute No. 02/2022

2. Matters Arising:

There were no LAG matters arising.

LAG Minute No. 03/2022

3. LEADER Monthly Financial Reports:

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 12th January, 2021.

Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Alison Quail, financial reports 1 and 2 were approved.

LAG Minute No. 04/2022

4. Administration Report:

a) Mr. John Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of December, 2021 in the amount of €36,733.45

Recommendation: Approval of financial report number 3 with an expenditure of €36,733.45 for the month of December, 2021.

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Alison Quail financial report no. 3 with an expenditure of €36,733.45 for the month of December, 2021, was approved.

LAG Minute No. 05/2022

5. LEADER Monthly Project Updates:

Ms. Mary O'Neill informed members present that Financial Reports no. 4 is generated by Louth Leader Partnership

a) Report 4 provides a breakdown of progress under each of the Local Objectives of the LDS with a further breakdown per sub theme and local objective as at 11th January, 2022. ~~This report details the Transitional Programme Allocations plus any de-commitments and the balance of Grant Aid as per each Local Objective.~~

Report number 4 is for information purposes only.

LAG Minute No. 06/2022

6. EOI's Rolling and Targeted:

Members were advised of the EOI's received during the month of December, 2021. Ms. Mary O'Neill informed members that the list of 10 EOI's were for noting only. There were no EOI's deemed ineligible, as all EOI's were considered eligible in principle

Members were advised of the EOI's received during the month of December, 2021 as part of a Targeted Call. Ms. Mary O'Neill informed the members that from the list of 9 EOI's one was withdrawn by the promoter. There were no EOI's deemed ineligible, as all 8 EOI's were considered eligible in principle.

LAG Minute No. 07/2022

7. Notes requiring LAG approval:

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed projects that required proposed project re-allocation as per Operating Rules 8.3 and project de-commitments

a) Proposed Re-allocation as per OR 8.3:

Project Ref No: 113522 reallocation of funding as follows:

Costs built in to the Promoters supplier quotation were gym memberships and tablets. However, these costs may not be suitable for some of the participants. The promoter is requesting a change within the project to allow for a more targeted assistance. This would include some marketing assistance.

b) Project De-commitments:

- 1) Project Ref: 112241 – Project de-commitment, due to promoter unable to purchase furniture it required due to moving premises and Covid restrictions, in the amount of €2,575.62
- 2) Project Ref: 112647 – Project de-commitment, due to promoter receiving a small discount, in the amount of €40.77
- 3) Project Ref: 113660 – Project de-commitment, as promoter originally de-committed €466.67 in October, 2021. However, the promoter paid VAT on receipt of purchases from UK, this has now been claimed and so the de-committed amount has been reduced to €226.54

Mr. John Lawrence advised that whilst the Notes to the LAG required approval by the members that these projects must still undergo Article 48 checks.

Decision: On the proposal of Ms. Carol Murphy, seconded by Cllr. Kevin Meenan, the LAG notes for these projects were approved.

LAG Minute No. 08/2022

8. Correspondence:

- a) Circular 12/2021 Domestic Subsistence Allowances
- b) DPER Circular 23/21 – Domestic Subsistence Allowances
- c) Circular 13/2021 Closing of the LEADER Food Initiative

LAG Minute No. 09/2022

9. Nominations to Sit on RDP Sub Group:

Mr. John Lawrence asked for two nominations, from the Private side, to sit on the RDP Sub Group. These nominees are to replace Ms. Gráinne Berrill and Ms. Elizabeth O'Reilly who had stepped down from the LAG.

Nominations: Ms. Kayleigh Mulligan and Ms. Carol Murphy were nominated to sit on the RDP Sub Group.

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Cllr. Kevin Meenan, Ms. Kayleigh Mulligan and Ms. Carol Murphy were appointed to the RDP Sub Group.

LAG Minute No. 10/2022

10. Acknowledgement:

Tributes were paid to Ms. Mary Deery, who is retiring from Louth County Council after 42 years service. Ms. Joan Martin, thanked Mary for her immense contribution to community development in Louth. This sentiment was echoed by the members.

LAG Minute No. 11/2022

11. Next Meeting:

Ms. Joan Martin, Chairperson, informed members the next meeting of the LCDC will take place on Monday 21st February, 2022 at 4.00pm, following the LCDC meeting.

The business of the LAG meeting concluded.

Minutes confirmed at meeting held on:

21/2/2022

Chairperson:

JMall