

Minutes of Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 25th April, 2022 at 4.00pm

Location: Via Video Conference

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|-----------------------|---|
| In attendance: | Ms. Joan Martin Chairperson, C.E. of LCC Cllr. Eileen Tully Cllr. Kevin Meenan Cllr. Dolores Minogue Mr. Thomas McEvoy, LEO Ms. Bernardine Quinn, PPN Ms. Alison Quail, PPN Ms. Kayleigh Mulligan, Louth Volunteer Centre Mr. Steven Rice, Chamber of Commerce Drogheda Mr. Ciaran Reid, LLP Ms. Joanne Finnegan, PPN Mr. Sean Farrell, Chamber of Commerce Dundalk Ms. Sadie Ward-McDermott, LMETB Ms. Anne Keeley DEASP Ms. Lisa Doyle, PPN |
| Officials: | Mr. Paddy Donnelly, Chief Officer Mr. John Lawrence, Senior Executive Officer LCC Ms. Mary Capplis, Administrative Officer LCC Ms. Miriam Roe, Senior Staff Officer LCC Mr. Eamonn Redmond, Staff Officer LCC |
| Apologies | Cllr. Liam Reilly Mr. John Carroll, IFA Ms. Bridie Pepper, HSE Ms. Carol Murphy, PPN |
| Guests: | Ms. Mary O' Neill, LLP |

LCDC MATTERS

Ms. Joan Martin, Chairperson, welcomed new committee member Ms. Lisa Doyle the new PPN – Environment Pillar representative

LCDC Minute No. 17/2022

1. ~~Minutes of LCDC meeting held on the 21st March 2022:~~

On the proposal of Ms. Anne Keeley, seconded by Mr. Thomas McEvoy and unanimously agreed by the members the minutes of the meeting held on the 21st March 2022, were adopted.

LCDC Minute No. 18/2022

2. **Matters Arising:**

Mr. John Lawrence advised the meeting that following a survey of the members via email a majority preferred to keep the LCDC-LAG meetings be held via Zoom. Therefore, LCDC-LAG meetings will remain being held via Zoom. There were no objections.

LCDC Minute No. 19/2022

3. **Social Inclusion and Community Development:**

SICAP VAT 2 Payment 2021:

SICAP VAT 2: 2021 Payment (June-December 2021) in the amount of €13,548.89 is due for payment.

Recommendation: To approve the SICAP VAT payment (June to Dec 2021) in the amount of €13,548.89.

Decision: On the proposal of Ms. Alison Quail, seconded by Mr. Thomas McEvoy, the SICAP VAT payment (June to Dec 2021) in the amount of €13,548.89 was approved.

LCDC Minute No. 20/2022

4. **Community Activity Fund (under the Community Enhancement Programme)**

Mr. John Lawrence advised members of the confidential nature of the CAF applications. Members were provided with a full list of all the applications being recommended and not recommended for funding.

Members were presented with the Community Community Activity Fund (under the

Community Enhancement Programme) report by Ms. Mary Capplis. Members noted the rationale used for allocation of the fund

The table below sets out a summary of how the total fund of €291,084 was allocated throughout the county:

| Summary - Community Activity Fund - Total Budget €291,084.00 | | | | | | | | | | | |
|--|----------------------|--------------------|-----------------|-----------------------------------|-----------------------------|--------------------------|-------------------------|-------------------------------------|------------------------------------|-------------------------------|---------------------------|
| Area | No. Of apps received | Funding requested | Not considering | Funding requested - Non pay costs | Funding requested - Capital | No. of apps under €1,000 | No. of apps over €1,000 | No. Of apps recommended for funding | Funding Recommended - Non pay cost | Funding Recommended - Capital | Total funding recommended |
| Dundalk | 44 | €447,501.60 | 5 | €105,468.36 | €342,033.24 | 9 | 35 | 39 | €73,876.00 | €53,614.00 | €127,490.00 |
| Drogheda | 22 | €191,604.85 | 0 | €30,173.83 | €161,431.02 | 3 | 19 | 22 | €42,259.00 | €61,114.00 | €103,373.00 |
| Ardee | 19 | €223,637.64 | 2 | €45,975.20 | €177,662.44 | 1 | 18 | 17 | €35,928.00 | €24,293.00 | €60,221.00 |
| TOTALS | 85 | €862,744.09 | 7 | €181,617.39 | €681,126.70 | 13 | 72 | 78 | €152,063.00 | €139,021.00 | €291,084.00 |

Conflicts of Interest: Ms Bernie Quinn - Application Ref No. CAF2022-082
 Ms. Kayleigh Mulligan - Application Ref No. CAF2022-062
 Ms. Sadie Ward McDermott - App Ref No. CAF2022-047
 Ms Carol Murphy - Application Ref No. CAF2022-036
 Ms Bernie Quinn - Application Ref No. CAF2022-037

Recommendation: To approve the allocation of the Community Activity Fund (under the Community Enhancement Programme), to the groups proposed in the circulated report contained in each members meeting pack, in the amount of €291,084

Decision: On the proposal of Mr. Ciaran Reid and seconded by Ms. Anne Keeley the allocation of the Community Activity Fund (under the Community Enhancement Programme), to the groups proposed in the circulated report contained in each members meeting pack, in the amount of €291,084 was approved

LCDC Minute No. 21/2022

5. PEACE IV

Ms. Joan Martin, Chairperson, advised the meeting that the construction contract for Peters Hill Drogheda has been assessed and is due to be awarded. The tender for the Peters Hill Artwork will be assessed following a public survey on preference of design. Work will begin soon on the War Memorial in Dundalk. The final plans will be completed for the PEACE PLUS in the coming weeks.

LCDC Minute No. 22/2022

6. LCDC Correspondence

Mr. John Lawrence asked that any members who have not returned a completed Code of compliance do so, to Mr. Eamonn Redmond.

LCDC Minute No. 23/2022

7. AOB

Ms. Joan Martin, Chairperson, informed members the next meeting of the LCDC will take place on Monday 16th May, 2022 at 4.00pm.

The business of the LCDC meeting concluded.

LAG MATTERS

LAG Minute No. 35/2022

1. Minutes of LCDC meeting held on the 21st March 2022:

On the proposal of Ms. Alison Quail, seconded by Cllr. Kevin Meenan and unanimously agreed by the members, the minutes of the meeting held on the 21st, March 2022, were adopted.

LAG Minute No. 36/2022

2. Matters Arising:

There were no LAG matters arising.

LAG Minute No. 37/2022

3. LEADER Monthly Financial Reports:

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 20th April, 2022.

Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Alison Quail, financial reports 1 and 2 were approved.

LAG Minute No. 38/2022

4. Administration Report:

a) Mr. John Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of March, 2022 in the amount of €36,087.90

Recommendation: Approval of financial report number 3 with an expenditure of €36,087.90 for the month of March, 2022.

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Alison Quail, financial report no. 3 with an expenditure of €36,087.90 for the month of March, 2022, was approved.

LAG Minute No. 39/2022

5. LEADER Monthly Project Updates:

Ms. Mary O'Neill informed members present that Financial Reports no. 4 is generated by Louth Leader Partnership.

a) Report 4 provides a breakdown of progress under each of the Local Objectives of the LDS as at 13th April, 2022. This report details the Transitional Programme Allocations plus any de-commitments and the balance of Grant Aid as per each Local Objective.

Report number 4 is for information purposes only.

LAG Minute No. 40/2022

6. EOI's Rolling and Targeted:

Members were advised that of the 5 EOI's received during the month of March, 2022. Ms. Mary O'Neill informed members that the list of 5 EOI's were for noting only. There were no EOI's deemed ineligible, as all EOI's were considered eligible in principle

LAG Minute No. 41/2022

7. Notes requiring LAG approval:

A Conflict of Interest was noted for Mr. Ciaran Reid, Louth Leader Partnership CLG for the following project.

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 1 project that required proposed re-allocation of funding as per Operating Rules 8.3,

a) Proposed Re-allocation:

Project Ref No: 111676, Biodiversity & Climate Change Awareness Initiative. Louth Leader Partnership, is requesting that funding in the amount of €670.00 is re-allocated as follows from Course Advertising to event photography €150.00 & videography €460.00 and to Eanna Ni Lamhna, course trainer €60.00.

Mr. John Lawrence advised that whilst the Notes to the LAG required approval by the members that these projects must still undergo Article 48 checks.

Decision: On the proposal of Ms. Anne Keeley, seconded by Cllr. Dolores Minogue, the LAG notes for these projects were approved.

LAG Minute No. 42/2022

8. RDP Sub Group – Proposed Re-Allocation of Funding:

Mr. Thomas McEvoy advised the members that the RDP Subgroup were asked to consider the re-allocation of EURI Funding to facilitate the assessment of a project which is being brought before this meeting of the LAG.

Proposal:

EURI Project Ref No: 117255, which is being brought before the LAG today, is seeking a LEADER grant, in the amount of €97,258.56. This project sits under Local Objective (LO4) and will be funded from EURI funding. In order to facilitate the consideration of this project funding will need to be moved, between LO3 to LO4.

Following consideration of this proposal the RDP sub group members unanimously agreed to make the following recommendation to the LAG:

Recommendation to the LAG:

The RDP sub group recommend to the LAG that funding in the amount of €97,258.56 be moved from LO3 to LO4, to accommodate the consideration of EURI Project Ref: 117255, at the LAG meeting of 25th April, 2022.

Decision:

On the proposal of Cllr. Dolores Minogue, seconded by Ms. Sadie Ward McDermott, the proposal to move funding in the amount of €97,258.56 from LO3 to LO4, to

accommodate consideration of EURI Project Ref: 117255, at the LAG meeting of 25th April, 2022.

LAG Minute No. 43/2022

9. LEADER Project 21LDRL0U117153:

| | | |
|-----------------------------------|---|--|
| Project Code: | 21LDRL0U117153 | |
| Promoter Code: | 2462 | |
| Promoter Name: | Ardee St. Mary's GFC | |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 75% up to a maximum of €67,830.99 of eligible cost. The promoter must ensure all waste material is disposed of properly and in accordance with relevant environmental legislation. | |
| Has Quorum Requirements been met: | Yes | |

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Ms. Sadie Ward McDermott, the above project was approved

LAG Minute No. 44/2022

10. LEADER Project 21LDRL0U117066:

| | | |
|-----------------------------------|--|--|
| Project Code: | 21LDRL0U117066 | |
| Promoter Code: | 2995 | |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 90% up to a maximum of €26,999.73 of eligible cost. The promoter must ensure that this Development Plan takes into account existing plans which are in place that pertain to Louth Village. | |
| Has Quorum Requirements been met: | Yes | |

Decision: On the proposal of Ms. Alison Quail, seconded by Cllr. Dolores Minogue, the above project was approved.

LAG Minute No. 45/2022

11. LEADER Project 21LDRL0U115181

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|----------------|----------------|--|
| Project Code: | 21LDRL0U115181 | |
| Promoter Code: | 6543 | |

| | | |
|-----------------------------------|---|-----|
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 75% up to a maximum of €56,322.03 of eligible cost. The promoter must ensure all waste materials disposed of properly and in accordance with relevant environmental legislation. | |
| Has Quorum Requirements been met: | | Yes |

Decision: On the proposal of Ms. Anne Keeley, seconded by Ms. Kayleigh Mulligan, the above project was approved.

LAG Minute No. 46/2022

12. LEADER Project 21LDRLOU117023

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|-----------------------------------|---|-----|
| Project Code: | 21LDRLOU117023 | |
| Promoter Code: | 3995 | |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 75% up to a maximum of €7,500.00 of eligible cost. No additional conditions apply. | |
| Has Quorum Requirements been met: | | Yes |

Decision: On the proposal of Ms. Alison Quail, seconded by Ms. Anne Keeley, the above project was approved

LAG Minute No. 47/2022

13. LEADER Project 21LDRLOU116408

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|-----------------------------------|--|-----|
| Project Code: | 21LDRLOU116408 | |
| Promoter Code: | 2910 | |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 55% up to a maximum of €99,000.00 of eligible cost. No additional conditions apply. | |
| Has Quorum Requirements been met: | | Yes |

Decision: On the proposal of Cllr. Kevin Meenan, seconded by Mr. Thomas McEvoy, the above project was approved.

LAG Minute No. 48/2022

14. LEADER Project 21LDRL0U117008:

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|-----------------------------------|--|--|
| Project Code: | 21LDRL0U117008 | |
| Promoter Code: | 11985 | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 63% up to a maximum of €99,936.90 of eligible cost. No additional conditions apply. | |
| Has Quorum Requirements been met: | Yes | |

Decision: On the proposal of Ms. Anne Keeley, seconded by Mr. Thomas McEvoy, the above project was approved

LAG Minute No. 49/2022

15. LEADER Project 21LDRL0U117169

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|-----------------------------------|--|--|
| Project Code: | 21LDRL0U117169 | |
| Promoter Code: | 4582 | |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 90% up to a maximum of €10,452.23 of eligible cost. No additional conditions apply. | |
| Has Quorum Requirements been met: | Yes | |

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Alison Quail, the above project was approved.

LAG Minute No. 50/2022

16. LEADER Project 21LDRL0U117170

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|-----------------------------------|---|--|
| Project Code: | 21LDRL0U117170 | |
| Promoter Code: | 4582 | |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 100% up to a maximum of €48,000.00 of eligible cost. No additional conditions apply. | |
| Has Quorum Requirements been met: | Yes | |

Decision: On the proposal of Ms. Bernardine Quinn, seconded by Ms. Alison Quail, the above project was approved

LAG Minute No. 51/2022

17. LEADER Project 21LDRL0U116565

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|-----------------------------------|--|-----|
| Project Code: | 21LDRL0U116565 | |
| Promoter Code: | 2692 | |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 75% up to a maximum of €20,353.77 of eligible cost. No additional conditions apply. | |
| Has Quorum Requirements been met: | | Yes |

Decision: On the proposal of Ms. Alison Quail, seconded by Ms. Sadie Ward McDermott, the above project was approved.

LAG Minute No. 52/2022

18. EURI - LEADER Project 21LDRL0U117255

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|-----------------------------------|--|-----|
| Project Code: | 21LDRL0U117255 | |
| Promoter Code: | 8613 | |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 75% up to a maximum of €97,258.56 of eligible cost. No additional conditions apply. | |
| Has Quorum Requirements been met: | | Yes |

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Ms. Alison Quail, the above project was approved.

LAG Minute No. 53/2022

19. EURI - LEADER Project 21LDRL0U117040

| | | |
|-----------------------------------|--|-----|
| Project Code: | 21LDRL0U117040 | |
| Promoter Code: | 12009 | |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None | |
| Agreed by LAG: | To fully approve the project with funding at a rate of 75% up to a maximum of €15,093.00 of eligible cost. No additional conditions apply. | |
| Has Quorum Requirements been met: | | Yes |

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Mr. Stephen Rice, the above project was approved.

LAG Minute No. 54/2022

20. EURI - LEADER Project 21LDRLOU116992

| | |
|-----------------------------------|--|
| Project Code: | 21LDRLOU116992 |
| Promoter Code: | 8838 |
| Absenters: | Conflicts of Interest: None For Quorum Requirements: None |
| Agreed by LAG: | To fully approve the project with funding at a rate of 75% up to a maximum of €99,900.00 of eligible cost. No additional conditions apply. |
| Has Quorum Requirements been met: | Yes |

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Ms. Sadie Ward McDermott, the above project was approved.

LAG Minute No. 55/2022

21. Next Meeting:

Ms. Joan Martin, Chairperson, informed members the next meeting of the LAG will take place on Monday 16th May, 2022 at 4.00pm, following the LCDC meeting.

The business of the LAG meeting concluded.

Minutes confirmed at meeting held on:

20/6/22

Chairperson:

Joan Martin

