

REDACTED VERSION FOR PUBLICATION

Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 25th March 2019 at 3.00pm

Location: Cooley Room, County Hall, Dundalk

- In attendance:** Cllr. Liam Reilly, Chairperson
Cllr. Colm Markey,
Cllr. Pearse McGeough
Cllr. Dolores Minogue
Ms. Sadie Ward McDermott LMETB
Ms. Joan Martin, CE, LCC
Mr. Thomas McEvoy, LEO
Ms. Anne Keeley DSP.
Ms. Annette McDonnell, HSE
- Mr. Kevin Moran, PPN
Mr. Geordie McAteer, PPN
Mr. Larry Magnier, PPN
Mr. Breffni Martin, PPN
Mr. Breannán Casey, Chamber Drogheda
Mr. Matthew McGreehan, IFA
Mr. Ciaran Reid, CEO, LLP
- Officials:** Mr. Paddy Donnelly, Chief Officer
Mr. John Lawrence
Ms. Mary Deery
Ms. Linda Lennon
- Apologies:** Ms. Grainne Berrill, Louth Volunteer Centre
Ms. Joanne Finnegan, PPN
Mr. Pat McCormick Chamber, Dundalk
- Guests:** Ms. Mary O'Neill (LLP)
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LCDC MATTERS:

LCDC Minute No. 11/2019

- 1. Minutes of LCDC meeting held on the 18th February 2019**

On the proposal of Cllr Liam Reilly, seconded by Ms. Annette McDonnell and unanimously agreed by the members the minutes of the meeting held on the 18th February 2019 were adopted.

LCDC Minute No. 12/2019

2. Matters arising

There were no matters arising.

LCDC Minute No. 13/2019

3. Social Inclusion and Community Development:

Members were advised that following the approval of the 2018 End of Yea Report that the LCDC could now issue the funding payment for Quarter 2, 2019. This payment would be in the amount of €328,400.00

Recommendation: The SICAP Sub Group recommendation is payment of Qtr2 funding in the amount of €328,400.00

Decision: On the proposal of Mr. Kevin Moran seconded by Ms. Sadie Ward McDermott and unanimously by the members present the payment of Qtr 2, 2019 was approved.

Mr. John Lawrence informed members that the drawdown for the final VAT payments incurred by the PI from June 2018 to December 2018 was submitted and approval would be required for payment in the amount of €14,186.06.

Recommendation: The SICAP Sub Group recommendation is payment of VAT 2nd payment in the amount of €14,186.06

Decision: On the proposal of Mr. Kevin Moran seconded by Ms. Sadie Ward McDermott and unanimously by the members present the payment of the VAT 2 payment (June – December 2018) was approved.

LCDC Minute No. 14/2019

4. Peace IV

Ms. Joan Martin advised that there was no update on this programme – noted

LCDC Minute No. 15/2019

5. National Community Event 2019 “The Big Hello”

Mr. John Lawrence advised that there were 31 applications received for consideration for funding for the above event. Members were asked to consider the funding

requested. Mr. Kevin Moran and Mr. Larry Magnier declared conflict of interest and left the room.

It was noted that a number of community groups were not in possession of a Tax Reference number. Mr. John Lawrence advised that a TR1 form would be circulated to the groups in order for them to register for this number. Mr. Larry Magnier questioned that if two separate groups applied for projects in the same location was this acceptable? Mr. John Lawrence confirmed this was allowable once they were separate stand alone events.

Recommendation: To approve the payments to the community groups as per the schedule attached to the meeting pack.

Decision: On the proposal of Cllr Dolores Minogue seconded by Mr. Ciaran Reid and unanimously by the members present allocation of grants as per the schedule attached to the meeting packs was approved.

Conflict Noted for:

1. Blackrock Tidy Towns – Mr. Larry Magnier
2. Dundalk Youth Centre – Kevin Moran

LCDC Minute No. 16/2019

6. Correspondence

There was no other correspondence to be discussed.

The business of the LCDC meeting concluded.

LAG MATTERS:

LAG Minute No. 26/2019

1. Minutes of LAG meeting held on the 18th February 2019.

On the proposal of Mr. Geordie McAteer, seconded by Cllr. Liam Reilly and unanimously agreed by the members the minutes of the meeting held on the 18th February 2019 were adopted.

LAG Minute No. 27/2019

2. Matters arising

There were no LAG matters arising.

LAG Minute No. 28/2019

3. Project Ref 21LDRLOU107705 Inspectors Report.

Mr. John Lawrence referred to the Department inspectors report addressed to the Chief Officer and advised that there were a number of issues that the LAG would be seeking clarification on. Mr. John Lawrence stated that in his view the new dispensation regarding the role of the Local Authority in the new Leader process was not taken into account during the inspector's assessment of the appeal. Mr. John Lawrence advised that he would be writing to the inspector in relation to this and also to find out whether our process needs to be amended.

There was further discussion around what documentation should be resubmitted to the IEC and the members were in agreement that the inspectors report along with any information submitted by the applicant in relation to the appeal should also be forwarded to them. Ms. Joan Martin remarked that clarification was required from the inspector regarding our process to ensure we meet the criteria of the programme

Recommendation: for the implementing partner to re-engage with the applicant, clarify certain issues and thereafter refer back to the IEC to revisit it's evaluation of the application.

Decision: On the proposal of Ms. Annette McDonnell, seconded by Ms. Joan Martin and unanimously agreed by the members present agreed to review the evaluation of the project post re-visitation by the IEC.

LAG Minute No. 29/2019

4. LEADER Monthly Financial Reports

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 19th March 2019.

- a) Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Mr. Larry Magnier, seconded by Ms. Annette McDonnell financial reports 1 and 2 were approved.

LAG Minute No. 30/2019

5. LEADER Monthly Project Update Reports

Ms. Mary O'Neill informed members present that Financial Reports no.'s 4 and 5 are generated by Louth Leader Partnership

- a) Report 4 provides a summary listing all of the projects that have been issued letters of offers to date. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 20th March 2019, totalling €1,578,984.18 with €315,552.20 paid out on projects.
- b) Report 5 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 20th March 2019

Both reports number 4 and 5 are for information purposes only.

LAG Minute No. 31/2019

6. Administration Report

Mr. John Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of February 2019 in the amount of €25,310.67.

Recommendation: Approval of financial report number 3 with an expenditure of €25,310.67 for the month of February 2019

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Mr. Thomas McEvoy financial report number 3 with an expenditure of €25,310.67 for February was approved.

Mr. John Lawrence referred members to financial report number 4 which provides details of the Quarter 2 payment (April – June 2019) in the amount of €88,300.00

Recommendation: Approval of financial report number 4 with an expenditure of €88,300.00 for Quarter 2 (April – June 2019)

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Mr. Thomas McEvoy financial report number 4 with an expenditure of €88,300 for Quarter 2 (April – June 2019) was approved.

LAG Minute No. 32/2019

7. Conflicts of Interest and Confidentiality

Members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 33/2019

8. EOI's Rolling

Members were advised of the EOI's received during the month of February 2019. Ms. Mary O'Neill advised members that the list of EOI's were for noting only, however ineligible EOI's must be deemed ineligible by the LAG.

Ineligible Projects

Project Ref. No 109563 was deemed ineligible

Mr. Geordie McAteer queried as to why the project was deemed ineligible. Ms. Mary O'Neill advised that the LAG may not offer funding for the preparation or publication of historical books.

Decision: On the proposal of Mr. Breánnan Casey, seconded by Ms Annette McDonnell Project Ref. No. 109563 was deemed ineligible.

LAG Minute No. 34/2019

9. Notes requiring LAG approval

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 10 projects that required among other things proposed project extensions as per Operating Rules 8.4, de-commitment of funding and re-allocation of funding.

1. Project funding de-commitments – following completion of projects any under spend must be approved by the LAG. The following projects have under spent:
 - a) Project Ref. 106343 under spend due to promoter obtaining their required website for a fraction of the quoted amount of €2,440.88
2. Project funding reallocation – during the course of projects any reallocation must be approved by the LAG. The following projects have had funds reallocated:
 - a) Project Ref: 106343 reallocation of funding as original equipment not longer available, newer model selected.
3. Project Extension of less than 6 months:
 - a) Project Ref. 106979 to 31/06/2019
 - b) Project Ref. 104701 to 29/06/2019
 - c) Project Ref. 104703 to 29/06/2019
 - d) Project Ref: 104685 to 30/04/2019
 - e) Project Ref. 107305 to 30/09/2019
 - f) Project Ref. 106460 to 31/05/2019
4. Project Extension of more than 6 months:
 - a) Project Ref. 107429 to 31/03/2020

Decision: On the proposal of Ms. Annette McDonnell, seconded by Mr. Larry Magnier the LAG notes for all projects were approved.

LAG Minute No. 35/2019

Ms. Mary O'Neill proposed that strategic action code SA16 – community facilities which has a remaining amount of €14,030.00 would be closed for the next 6 months.

Recommendation: To close strategic action code SA16 – community facilities for 6 months.

Decision: On the proposal of Ms. Joan Martin, seconded by Ms. Anne Keeley and agreed by the members strategic action code SA16 – community facilities will remain closed for the next 6 months. A letter to be issued to all promoter currently completing application forms that the strategic action is closed.

LAG Minute No. 36/2019

10. LAG Correspondence:

Mr. John Lawrence spoke in relation to Circular 04/19 advising the members to be aware that of some animation was to be done by the individual groups themselves. Mr. Larry Magnier commented that grant aid would only cover 75% if animation was included.

Ms. Mary O'Neill advised that the Red Door project, which is currently awaiting Article 48 check is delayed as they are awaiting documentation regarding this building as it is listed.

LAG Minute No. 37/2019

Proposal: Mr. John Lawrence advised that as per Minute no 24/2019 (d) a second case study was requested by POBAL in relation to the Leader annual progress report and implementation plan 2019 and Project Ref:106015 was forwarded to them.

Recommendation: To add an additional case study to the Leader annual progress report and implementation plan 2019.

Decision: On the proposal of Mr. Geordie McAteer, seconded by Ms. Sadie Ward McDermott the additional case study will be added to the Leader annual progress report and implementation plan 2019.

LAG Minute No. 38/2019

11. LEADER Projects - 21LDRL0U108172

Project Code:	21LDRL0U108172	
Promoter Code:	2693	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Thomas McEvoy (Public), Anne Keeley (Public) and Annette McDonnell (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 75% up to a maximum of €39,489.00 of eligible cost. No Additional Conditions Apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Cllr. Colm Markey, the above project was approved.

LAG Minute No. 39/2019

12. LEADER Projects - 21LDRLOU107434

Project Code:	21LDRLOU107434	
Promoter Code:	6683	
Absenters:	Conflicts of Interest: Larry Magnier (Private) For Quorum Requirements: Thomas McEvoy (Public), Anne Keeley (Public) and Annette McDonnell (Public).	
Agreed by LAG:	To fully support the project with funding at a rate of 75% up to a maximum of €46,124.98 of eligible cost. Project Pending Article 48.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Mr. Geordie McAteer, the above project was approved.

LAG Minute No. 40/2019

13. LEADER Projects - 21LDRLOU109005

Project Code:	21LDRLOU109005	
Promoter Code:	2602	
Absenters:	Conflicts of Interest: Larry Magnier (Private) For Quorum Requirements: Cllr. Colm Markey (Public), Anne Keeley (Public) and Annette McDonnell (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 75% up to a maximum of €4,363.42 of eligible cost. No Additional Conditions Apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Mr. Thomas McEvoy, the above project was approved.

LAG Minute No. 41/2019

14. LEADER Projects - 21LDRLOU109090

Project Code:	21LDRLOU109090	
Promoter Code:	6173	
Absenters:	Conflicts of Interest: Kevin Moran (Private) For Quorum Requirements: Annette McDonnell (Public), Anne Keeley (Public) and Thomas McEvoy (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 90% up to a maximum of €7,290.00 of eligible cost. No Additional Conditions Apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Mr. Larry Magnier, seconded by Cllr. Pearse McGeough, the above project was approved.

LAG Minute No. 42/2019

15. LEADER Projects - 21LDRLOU109150

Project Code:	21LDRLOU109150	
Promoter Code:	2679	
Absenters:	Conflicts of Interest: Cllr. Liam Reilly (Public) For Quorum Requirements: Anne Keeley (Public) and Thomas McEvoy (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 75% up to a maximum of €11,401.64 of eligible cost. No Additional Conditions Apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Mr. Larry Magnier, seconded by Ms. Sadie Ward McDermott, the above project was approved.

LAG Minute No.43/2019

16. LEADER Projects - 21LDRLOU109330

Project Code:	21LDRLOU109330	
Promoter Code:	4577	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Anne Keeley (Public), Annette McDonnell (Public) and Sadie Ward McDermott (Public).	
Agreed by LAG:	To fully support the project with funding at a rate of 75% up to a maximum of €8,118.75 of eligible cost. Additional condition: The promoter will set out the rational for the future sustainability and financial viability of the initiative.	
Has Quorum Requirements been met:	Yes	

Note:

The promoter will set out the rational for the future sustainability of the Initiative and provide evidence of the promoters ability to self finance this initiative into the future.

Decision: On the proposal of Ms. Joan Martin, seconded by Mr. Thomas McEvoy, the above project was approved.

LAG Minute No. 44/2019

16. LEADER Projects - 21LDRLOU109114

Project Code:	21LDRLOU109114	
Promoter Code:	7258	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Anne Keeley (Public), Annette McDonnell (Public) and Thomas McEvoy (Public).	
Agreed by LAG:	To fully support the project with funding at a rate of 50% up to a maximum of €20,583.49 of eligible cost. No Additional Conditions Apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Ms. Sadie Ward McDermott, the above project was approved.

LAG Minute No. 45/2019

17. LEADER Projects - 21LDRLOU108050

Project Code:	21LDRLOU108050	
Promoter Code:	6543	
Absenters:	Conflicts of Interest: Geordie McAteer (Private) For Quorum Requirements: Cllr. Colm Markey (Public), Thomas McEvoy (Public) and Sadie Ward McDermott (Public).	
Agreed by LAG:	To Provisionally Approve the project with funding at a rate of 70% up to a maximum of €198,227.75 of eligible costs. Pending Full Public Procurement.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Annette McDonnell, seconded by Ms. Anne Keeley , the above project was approved.

LAG Minute No. 46/2019

18. LEADER Projects - 21LDRLOU106508

Project Code:	21LDRLOU106508	
Promoter Code:	5447	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Thomas McEvoy (Public), Annette McDonnell (Public) & Sadie Ward McDermott (Public)	
Agreed by LAG:	The recommendation from the IEC and score awarded was noted by the LAG. There followed a discussion around the project which included: <ul style="list-style-type: none"> • the need for a one off exclusive use building • the financial viability • the sustainability of a large building, if constructed, due to the small number of potential beneficiaries. Recommendation: To agree with the score awarded by the IEC of 62% which fell short of the 65% required for a project to proceed to letter of offer. The LAG agreed not to support the project on the grounds that the cost benefit analysis given the number of potential beneficiaries did not warrant the LAG to support a project of this scale.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Anne Keeley, seconded by Cllr. Liam Reilly, the above project was rejected.

LAG Minute No. 47/2019

11. Acknowledgements:

Mr. John Lawrence wished to acknowledge the work of Ms. Clare O'Hagan and Ms. Siobhán Daly, Louth County Council in their timely completion of the Article 48 checks for the 9 projects that came before the LAG at this meeting. Mr. John Lawrence also introduced Ms. Linda Lennon who replaced Ms. Clare O'Hagan in the Community Section of Louth County Council.

Age Friendly Alliance:

Ms. Mary Deery advised that Louth County Council had become aware of a scoping study which will be circulated to members and would appreciate responses.

Next Meeting

Cllr. Liam Reilly advised that the next meeting would take place on Monday 15th April 2019 at the usual time of 3pm.

The business of the LAG meeting concluded.

Minutes confirmed at meeting held on 15-4-2019

Chairperson



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12-11-2019

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