

REDACTED VERSION FOR PUBLICATION

Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 17th June 2019 at 3.00pm

Location: Cooley Room, County Hall, Dundalk

In attendance: Cllr. Liam Reilly ,Chairperson
Cllr. Oliver Tully
Cllr. Dolores Minogue
Cllr. Ruairi O'Murchu
Ms. Joan Martin, CE, LCC
Mr. Thomas McEvoy, LEO
Ms. Annette McDonnell, HSE
Mr. Kevin Moran, PPN
Ms. Joanne Finnegan, PPN
Mr. Breffni Martin, PPN
Ms. Grainne Berrill, Louth Volunteer Centre
Mr. Matthew McGreehan, IFA
Mr. Pat McCormick, Chamber of Commerce Dundalk

Officials: Mr. John Lawrence, Senior Executive Officer and Chief Officer
Ms. Mary Deery, Administrative Officer
Ms. Miriam Roe, Senior Staff Officer
Mr. Gerard Judge, Staff Officer

Apologies: Mr. Anne Keeley, DESP
Mr. Ciaran Reid, CEO, LLP
Mr. Breannán Casey, Chamber of Commerce Drogheda
Ms. Sadie Ward-McDermott, LMETB
Mr. Geordie McAteer, PPN

Guests: Ms. Mary O'Neill, LLP

LCDC MATTERS:

LCDC Minute No. 29/2019

1. Minutes of LCDC meeting held on the 20th May 2019

On the proposal of Mr. Thomas McEvoy seconded by Ms. Joan Martin and unanimously agreed by the members the minutes of the meeting held on the 20th May 2019 were adopted.

LCDC Minute No. 30/2019

2. Matters arising

There were no matters arising

LCDC Minute No. 31/2019

3. SICAP

Mr. John Lawrence advised members that SICAP Qtr 3 payment was now due for payment however the mid-year review is in progress and therefore the recommendation would be to issue payment for 2 months (July and August) in the amount of €218,931.00. The final month (September) would issue following approval of the midyear reports by the LCDC.

Decision: On the proposal of Mr. Kevin Moran, seconded by Ms. Joan Martin payment of two months (July and August) funding for SICAP Qtr 3 in the amount of €218,931.00 was approved.

LCDC Minute No. 32/2019

4. Correspondence

The members noted the Louth Peace IV Programme Newsletter No.2 June 2019.

The members also noted the correspondence from Pobal notifying the LCDC of the Healthy Ireland Fund (HIF) Round 3 available for two years commencing on 31st July 2019 and running until 30th June 2021. Louth LCDC has been allocated a total of €184,000.00 to implement a programme of work under HIF during the two year period. This consists of €107,000.00 in year 1 and a further €77,000.00 in year two subject to budget approval.

LCDC Minute No. 33/2019

5. AOB

The Members were informed LCC received 93 applications for funding under the Community Enhancement Programme (CEP) 2019 with a total value of €750,000.00. All applications are being assessed and the proposal for funding allocation will be available at the next meeting of the LCDC in July.

Breffini Martin announced he was stepping down as a member of the LCDC to come into effect at the end of the meeting. Liam Reilly, on behalf of all the members, thanked Breffini for his hard work over the last number of years. A new committee member will be elected representing the Environmental Pillar of the PPN to replace Breffini.

The business of the LCDC meeting concluded.

LAG MATTERS:

LAG Minute No.74/2019

1. Minutes of LCDC meeting held on the 20th May 2019

On the proposal of Mr. Thomas McEvoy seconded by Ms. Joan Martin and unanimously agreed by the members the minutes of the meeting held on the 20th May 2019 were adopted.

LAG Minute No. 75/2019

2. Matters arising

There were no LAG matters arising.

LAG Minute No. 76/2019

3. LEADER Monthly Financial Reports

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 12th June, 2019.

a) Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Mr Breffni Martin, seconded by Mr Kevin Moran financial reports 1 and 2 were approved.

LAG Minute No. 77/2019

4. Administration Report

Mr. John Lawrence referred members to financial report number 3 which provides details of the Quarter 3 payment (July – September 2019) in the amount of €84,700.00

Recommendation: Approval of financial report number 3 with an expenditure of €84,700.00 for Quarter 3 (July –September 2019)

Decision: On the proposal of Ms. Grainne Berrill, seconded by Ms. Annette McDonnell financial report number 4 with an expenditure of €84,700 for Quarter 3 (July-September 2019) was approved.

LAG Minute No.78/2019

5. LEADER Monthly Project Update Reports

Ms. Mary O'Neill informed members present that Financial Reports no.'s 4 and 5 are generated by Louth Leader Partnership

a) Report 4 provides a summary listing all of the projects that have been issued letters of offers to date. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 11th June 2019, totalling €1,740,610.46 with €477,644.11 paid out on projects.

b) Report 5 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 14th May 2019

Both reports number 4 and 5 are for information purposes only.

LAG Minute No. 79/2019

6. Conflicts of Interest and Confidentiality

Members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 80/2019

7. EOI's Rolling

Members were advised of the EOI's received during the month of May 2019. Ms. Mary O'Neill advised members that the list of EOI's were for noting only.

LAG Minute No. 81/2019

8. Notes requiring LAG approval

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 2 projects .

1. Project Extension of less than 6 months:

a) Project Ref. 106460 to 30/08/2019

2. Change of supplier:

a) Project Ref. 104685 – original eligible amount €9,000.00 new eligible cost €6,300.00

3. Project funding de-commitments – following completion of projects any under spend must be approved by the LAG. The following projects have under spent:

Project Ref. 109005 under spend due to actual cost of street furniture coming in lower than originally quoted by €221.40

Decision: On the proposal of Ms. Grainne Berrill, seconded by Ms Joanne Finnegan the LAG notes for all projects were approved.

LAG Minute No. 82 /2019

9. Strategic Action 2: Cultural and Heritage Tourism Product Development

Ms Mary O'Neill advised the members that SA.2 is now exhausted and asked for agreement to close this budget.

Decision: On the proposal of Ms. Grainne Berrill, seconded by Mr Kevin Moran it was agreed to close the budget for Strategic Action 2: Cultural and Heritage Tourism Product Development

LAG Minute No. 83/2019

10. LEADER Projects – 21LDRLOU110395 (Provisional Approval)

Project Code:	21LDRLOU110395	
Promoter Code:	6867	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Thomas McEvoy (Public)	
Agreed by LAG:	To Provisionally Approve the project with funding at a rate of 75% up to a maximum of €66,966.87 of eligible costs. Pending Full Public Procurement and Planning Permission.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Ms Annette McDonnell, the above project was given provisional approved.

LAG Minute No. 84 /2019

11. LEADER Projects –21LDRLOU110034

Project Code:	21LDRLOU110034	
Promoter Code:	7906	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Thomas McEvoy (Public) & Annette McDonnell (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 50% up to a maximum of €1,739.99 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Cllr. Dolores Minogue, seconded by Ms. Grainne Berrill, the above project was approved

LAG Minute No. 85/2019

12. LEADER Projects –21LDRLOU109532

Project Code:	21LDRLOU109532	
Promoter Code:	2459	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Thomas McEvoy (Public) & Annette McDonnell (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 90% up to a maximum of €20,253.56 of eligible cost. The promoter to engage with Youth Work Ireland to utilise their expertise so that measures are put in place to ensure the centre has optimum operational hours to reach this target group.	
Has Quorum Requirements been met:	Yes	

Note: Following discussions it was agreed that the promoter should engage with Youth Work Ireland to utilise their expertise so that the measure are put in place to ensure the centre has optimum operational hours to reach the intended target group.

Decision: On the proposal of Mr Kevin Moran, seconded by Cllr Ruairí Ó Murchú, the above project was approved, with the above condition

LAG Minute No. 86/2019

13. LEADER Projects –21LDRLOU109949

Project Code:	21LDRLOU109949	
Promoter Code:	7853	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Thomas McEvoy (Public) & Annette McDonnell (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 90% up to a maximum of €5,027.02 of eligible cost. No additional conditions apply.	

Has Quorum Requirements been met:	Yes
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Decision: On the proposal of Ms. Grainne Berrill, seconded by Mr. Breffni Martin, the above project was approved

LAG Minute No. 87/2019

14. LEADER Projects –21LDRLOU108050

Project Code:	21LDRLOU108050
Promoter Code:	6543
Absenters:	Conflicts of Interest: Kevin Moran
Agreed by LAG:	<p>A discussion took place on the project regarding the equipment and the works to be carried out. The committee agreed to defer the project for decision until the next LAG meeting and requested that the following be provided:</p> <ul style="list-style-type: none"> • Clarification from a suitably qualified Energy Efficiency expert that the works scheduled to be carried out are the best available not exceeding excessive cost option for the building; and • Subject to the application being suitable for SEAI funding for some or part of the work, that the works carried out comply with the BER calculations currently being utilised by SEAI. <p>It was agreed that Mary O’Neill would contact the promoter and request this information.</p>
Has Quorum Requirements been met:	Yes

Note: Following lengthy discussion it was agreed to defer decision on this project for one month in order for the following items to be satisfactorily clarified.

- Was a report carried out by a suitably qualified energy efficiency expert that the proposed works are the best available not exceeding excessive cost option for the building?
- What energy savings will the proposed upgrade yield?
- Are the works being done of a sufficient standard to allow an SEAI contribution, if an application was made for funding supports?

LAG Minute No. 88/2019

15. LEADER Projects –21LDRLOU109089

Project Code:	21LDRLOU109089
Promoter Code:	7242
Absenters:	Conflicts of Interest: None For Quorum Requirements: Annette McDonnell (Public)
Agreed by LAG:	<p>Not to support this project; a) It is considered that the financial projections as set out in the business plan are unrealistic, and b) The project proposal is not innovative and it is considered that there are a number of existing established competitors in this market.</p> <p>Thomas McEvoy recommended that the promoter contacts the LEO Office.</p>
Has Quorum Requirements been met:	Yes

NOTE: Thomas McEvoy advised that the promoter could engage with the LEO Louth office for business advice.

Decision: On the proposal of Mr Thomas McEvoy, seconded by Cllr Oliver Tully, the above project was rejected, based on the recommendation of the IEC.

LAG Minute No. 89/2019

16. LEADER Projects –21LDRLOU109550

Project Code:	21LDRLOU109550	
Promoter Code:	5763	
Absenters:	Conflicts of Interest: Joan Martin (Public) & Grainne Berrill (Private) For Quorum Requirements: Thomas McEvoy (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 50% up to a maximum of €85,727.19 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Cllr. Liam Reilly, seconded by Ms. Annette McDonnell, the above project was approved

LAG Minute No. 90/2019

17. LEADER Projects –21LDRLOU109487 (Targeted Call)

Project Code:	21LDRLOU109487	
Promoter Code:	4045	
Absenters:	Conflicts of Interest: None For Quorum Requirements: Anne McDonnell (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 90% up to a maximum of €27,915.05 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

As this was a Targeted Call, the Chief Officer enquired on the status of the other applications that were received. Ms Mary O'Neill confirmed that the budget provided allows for sufficient funding support to all of the projects currently being evaluated.

Decision: On the proposal of Mr Thomas McEvoy, seconded by Mr Kevin Moran, the above project was approved.

LAG Minute No. 91/2019

18. LEADER Projects –21LDRLOU109622

Project Code:	21LDRLOU109622	
Promoter Code:	7619	

Absenters:	Conflicts of Interest: Grainne Berrill (Private) For Quorum Requirements: Thomas McEvoy (Public) & Annette McDonnell (Public)
Agreed by LAG:	To fully support the project with funding at a rate of 90% up to a maximum of €10,756.33 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Mr Matthew McGreehan, seconded by Mr Pat McCormick, the above project was approved.

LAG Minute No. 92/2019

19. LEADER Projects –21LDRLOU110392

Project Code:	21LDRLOU110392
Promoter Code:	4654
Absenters:	Conflicts of Interest: None For Quorum Requirements: Thomas McEvoy (Public) & Annette McDonnell (Public)
Agreed by LAG:	To fully support the project with funding at a rate of 100% up to a maximum of €22,714.41 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Cllr. Ruairí Ó Murchú, seconded by Mr Kevin Moran, the above project was approved.

LAG Minute No. 93/2019

20. LEADER Projects –21LDRLOU110077

Project Code:	21LDRLOU110077
Promoter Code:	7936
Absenters:	Conflicts of Interest: None For Quorum Requirements: Thomas McEvoy (Public)
Agreed by LAG:	To fully support the project with funding at a rate of 75% up to a maximum of €1,344.08 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Ms. Annette McDonnell, seconded by Cllr Liam Reilly, the above project was approved.

LAG Minute No. 94/2019

14. LAG Correspondence

- a. Circular 07/2019 – Article 48 Site Visits
- b. Circular 08/2019 – Change in Promotor Name/Status/Details

LAG Minute No. 95/2019

Next Meeting

Cllr. Liam Reilly confirmed that the next meeting would take place on Monday 15th July, 2019 at 3pm.

The business of the LAG meeting concluded

Minutes confirmed at meeting held on 15-7-19

Chairperson

Liam Reilly