

REDACTED VERSION FOR PUBLICATION

Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 15th April 2019 at 3.00pm

Location: Cooley Room, County Hall, Dundalk

In attendance: Cllr. Liam Reilly Chairperson
Cllr. Colm Markey,
Cllr. Pearse McGeough
Cllr. Dolores Minogue
Ms. Sadie Ward-McDermott, LMETB
Mr. Thomas McEvoy, LEO
Ms. Anne Keeley, DSP
Ms. Annette McDonnell, HSE
Mr. Kevin Moran, PPN
Mr. Geordie McAteer, PPN
Ms. Joanne Finnegan, PPN
Mr. Larry Magnier, PPN
Ms. Grainne Berrill, Louth Volunteer Centre
Mr. Pat McCormick Chamber, Dundalk
Mr. Breannán Casey, Chamber of Commerce
Mr. Matthew McGreehan, IFA
Mr. Ciaran Reid, CEO, LLP

Officials: Mr. Paddy Donnelly, Director of Service
Mr. John Lawrence, Senior Executive Officer
Ms. Mary Deery, Administrative Officer
Ms. Miriam Roe, Senior Staff Officer
Ms. Linda Lennon, A/Staff Officer

Apologies: Ms. Joan Martin, CE, LCC
Mr. Breffni Martin, PPN

LCDC MATTERS:

LCDC Minute No. 17/2019

1. Minutes of LCDC meeting held on the 25th March 2019

On the proposal of Cllr. Dolores Minogue seconded by Mr. Kevin Moran and unanimously agreed by the members the minutes of the meeting held on the 25th March 2019 were adopted.

LCDC Minute No. 18/2019

2. Matters arising

There were no matters arising

LCDC Minute No. 19/2019

3. SICAP

There were no payments in this regard for approval at this meeting.

The Vocation Education and Training Awards were discussed. The members were advised that the projects need to be with SICAP by 26th April 2019. Mr. Ciaran Reid, LLSP advised that they were investigating projects to be put forward.

LCDC Minute No. 20/2019

4. Peace IV

In the absence of Ms Joan Martin, Ms Sadie Ward McDermott briefed the members on the four projects being brought before the LCDC. Ms Ward McDermott advised that a meeting was held on 8th April after a subgroup review of the various tenders. Following the results of this procurement analysis the projects listed below are being recommended for approval by the members.

Conflict Noted for: Mr. Kevin Moran.

- Cross Border Youth Council Networking Project.

Recommendation: The Peace IV Sub Group recommendation is the approval of awarding this tender to Dundalk Youth Centre in the amount of €87,873.86.

Decision: On the proposal of Cllr. Dolores Minogue seconded by Mr. Ciaran Reid and unanimously by the members present the awarding of tender to Dundalk Youth Centre was approved.

- Engagement and Signposting Project.

Recommendation: The Peace IV Sub Group recommendation is the approval of awarding this tender to Dundalk Youth Centre in the amount of €174,766.26.

Decision: On the proposal of Ms. Anne Keeley, seconded by Ms. Grainne Berrill and unanimously by the members present the awarding of tender to Dundalk Youth Centre was approved.

- From Oriel to Brexit .

Recommendation: The Peace IV Sub Group recommendation is the approval of awarding this tender to Diversity Challenges in the amount of €161,562.00.

Decision: On the proposal of Ms. Grainne Berrill, seconded by Ms. Annette McDonnell and unanimously by the members present the awarding of tender to Diversity Challenges was approved.

- St. Peter's Hill – Rebid Submission.

Recommendation: The Peace IV Sub Group recommendation is the approval of the submission and the new proposal.

Decision: On the proposal of Ms. Anne Keeley, seconded by Ms. Annette McDonnell and unanimously by the members present the approval of the submission and new proposal.

Mr. Kevin Moran re-entered the room

LCDC Minute No. 21/2019

5. Correspondence

The Community Enhancement Scheme 2019 was presented to the members by Mr. John Lawrence. He advised that the closing date for applications was the 30th May 2019. The scheme will be advertised via the Louth County Council website, the PPN website, the Friday Communiqué, and via any LCDC member's website if requested. Mr. John Lawrence advised that the decision to award or not to award funding would rest with the LCDC.

LCDC Minute No. 22/2019

6. AOB

Cllr. Liam Reilly welcomed Ms. Miriam Roe to her new position in the Community Section and wished her well in her new role.

The business of the LCDC meeting concluded.

LAG MATTERS:

LAG Minute No.48/2019

1. Minutes of LAG meeting held on the 25th March 2019.

On the proposal of Cllr. Liam Reilly, seconded by Ms. Sadie Ward McDermott and unanimously agreed by the members the minutes of the meeting held on the 25th March 2019 were adopted.

LAG Minute No. 49/2019

2. Matters arising

There were no LAG matters arising.

LAG Minute No. 50/2019

3. LEADER Monthly Financial Reports

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 09th April 2019.

- a) Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Mr. Larry Magnier financial reports 1 and 2 were approved.

LAG Minute No. 51/2019

4. Administration Report

Mr. John Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of March 2019 in the amount of €28,126.21

Recommendation: Approval of financial report number 3 with an expenditure of €28,126.21 for the month of March 2019.

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Annette McDonnell financial report number 3 with an expenditure of €28,126.21 for March was approved.

LAG Minute No. 52/2019

5. LEADER Monthly Project Update Reports

Ms. Mary O'Neill informed members present that Financial Reports no.'s 4 and 5 are generated by Louth Leader Partnership

- a) Report 4 provides a summary listing all of the projects that have been issued letters of offers to date. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 10th April 2019, totalling €1,716,355.46 with €389,345.50 paid out on projects.
- b) Report 5 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 10th April 2019

Both reports number 4 and 5 are for information purposes only.

LAG Minute No. 53/2019

6. Conflicts of Interest and Confidentiality

Members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 54/2019

7. EOI's Rolling

Members were advised of the EOI's received during the month of March 2019. Ms. Mary O'Neill advised members that the list of EOI's were for noting only, however ineligible EOI's must be deemed ineligible by the LAG.

Ineligible Projects

There were no ineligible projects listed.

LAG Minute No. 55/2019

8. Notes requiring LAG approval

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 3 projects that required among other things proposed project extensions as per Operating Rules 8.4, de-commitment of funding and re-allocation of funding.

1. Project funding de-commitments – following completion of projects any under spend must be approved by the LAG. The following projects have under spent:
 - a) Project Ref. 106681 under spend due to lower costs than originally quoted of €41.25.
2. Project funding reallocation
There was no proposed reallocation of funding.
3. Project Extension of less than 6 months:
 - a) Project Ref. 106768 to 31/07/2019
1. Change of supplier:
 - a) Project Ref. 104701 – original eligible amount €3,872.27 new eligible cost €3,841.90

Decision: On the proposal of Cllr Liam Reilly, seconded by Ms. Sadie Ward McDermott the LAG notes for all projects were approved.

LAG Minute No. 56/2019

11. LEADER Projects - 21LDRLOU109440

Project Code:	21LDRLOU109440	
Promoter Code:	4654	
Promoter Name:	Louth Leader Partnership	
Absenters:	Conflicts of Interest: Ciarán Reid (Private) For Quorum Requirements: Thomas McEvoy (Public)	
Agreed by LAG:	To fully support the project with funding at a rate of 100% up to a maximum of €24,255.00 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

Mr Larry Magnier asked who the target client would be for this project to which Ms Mary O'Neill replied that it would be suitable for Tidy Towns groups and those with uplands, coastal and fisheries interests.

Decision: On the proposal of Cllr Dolores Minogue, seconded by Mr. Larry Magnier, the above project was approved.

LAG Minute No. 57/2019

11. LEADER Projects - 21LDRLOU109164

Project Code:	21LDRLOU109164	
Promoter Code:	7297	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To provisionally approve the project with funding at a rate of 75% up to a maximum of €151,541.25 of eligible cost. Pending completion of Procurement.	
Has Quorum Requirements been met:	Yes	

Mr Kevin Moran queried why the project came under the theme of Rural Youth – given that it related to 18-35 year olds. Ms Mary O'Neill clarified that the LEADER Programme consider youth as up to 35 years.

Decision: On the proposal of Cllr Dolores Minogue, seconded by Ms Grainne Berrill, the above project was approved.

LAG Minute No. 58/2019

Next Meeting

Cllr. Liam Reilly advised that the next meeting would take place on Monday 20th May 2019 at the earlier time of 2pm.

The business of the LAG meeting concluded

Minutes confirmed at meeting held on _____

20/5/19

Chairperson

Liam Reilly

