

Minutes of Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 19th October, 2020 at 4.00pm

Location: Via Video Conference

- In attendance:** Ms. Joan Martin Chairperson, CE of LCC
Cllr. Liam Reilly,
Cllr. Kevin Meenan,
Cllr. Dolores Minogue,
Cllr. Eileen Tully,
Ms. Sadie Ward-McDermott, LMETB
Mr. Thomas McEvoy, LEO
Mr. Kevin Moran, PPN
Ms. Gráinne Berrill, Louth Volunteer Centre
Ms. Alison Quail, PPN
Ms. Elizabeth O' Reilly, PPN
Ms. Joanne Finnegan, PPN,
Mr. John Carroll, IFA
Mr. Sean Farrell, Chamber of Commerce Dundalk
Mr. Breannán Casey, Chamber of Commerce Drogheda
Mr. Ciaran Reid, LLP
- Officials:** Mr. Paddy Donnelly, Chief Officer
Mr. John Lawrence, Senior Executive Officer
Ms. Mary Deery, Administrative Officer, LCC
Ms. Miriam Roe, Senior Staff Officer
Mr. Gerard Judge, Staff Officer
- Apologies:** Mr. Geordie McAteer, PPN
Ms. Martina Ralph, HSE
Ms. Anne Keeley, DEASP
- Guests:** Ms. Mary O' Neill, LLP
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LCDC MATTERS:

LCDC Minute No. 43/2020

1. Minutes of LCDC meeting held on the 21st September, 2020:

On the proposal of Cllr. Dolores Minogue seconded by Mr. Kevin Moran and unanimously agreed by the members the minutes of the meeting held on the 21st September 2020 were adopted.

LCDC Minute No. 44/2020

2. Matters Arising:

There were no matters arising

LCDC Minute No. 45/2020

3. Social Inclusion and Community Development:

Mr. Kevin Moran reported to the members on the SICAP Annual Engagement Meeting, with Aileen Gilchrist from Pobal, held on Tuesday 6th October, 2020 and outlined the recommendations of the Social Inclusion Sub-Committee Report as follows:

a) Target Groups for 2021:

Recommendation: In order to maintain a continued quality of intervention over number of interventions the group recommend that the Target for KPI 1 remains at 63 and that the Target for KPI 2 remains at 822

Decision: On the proposal of Mr. Kevin Moran and seconded by Ms. Sadie Ward McDermott, the above recommendation was approved.

b) Emerging Needs Target Group for 2021:

Recommendation: The Social Inclusion Sub Committee recommended that the Emerging Needs Target Group for 2021 should remain as Socially Excluded Vulnerable Older People.

Decision: On the Proposal of Mr. Kevin Moran and seconded by Ms. Grainne Berrill, the above recommendation was approved

LCDC Minute No. 46/2020

4. Correspondence

Members noted correspondence from the Peace IV programme.

Members also noted correspondence (SICAP Case Study 2020) from Louth LEADER Partnership which included a video highlighting some of the work carried out by the Community Call Forum in relation Goal 1 Community Development Covid-19 initiatives.

The business of the LCDC meeting concluded.

LAG MATTERS:

LAG Minute No.130/2020

1. Minutes of LAG meeting held on the 21st September, 2020:

On the proposal of Cllr. Dolores Minogue seconded by Mr. Kevin Moran and unanimously agreed by the members the minutes of the meeting held on the 21st September, 2020 were adopted.

LAG Minute No. 131/220

2. Matters Arising:

There were no matters arising.

LAG Minute No 132/2020

3. LEADER Monthly Financial Reports:

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 14th October, 2020.

Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Ms. Alison Quail, seconded by Ms. Sadie Ward McDermott financial reports 1 and 2 were approved.

LAG Minute No 133/2020

4. Administration Reports:

Mr. John Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the months of September 2020 in the amount of €27,092.87.

Recommendation: Approval of financial report number 3 with an expenditure of €27,092.87 for the month of September, 2020.

Decision: On the proposal of Ms. Alison Quail, seconded by Ms. Sadie Ward McDermott financial report number 3 with an expenditure of €27,092.87 for the month of September, 2020 was approved.

LAG Minute No 134/2020

5. LEADER Monthly Project Update Reports:

Ms. Mary O'Neill informed members present that Financial Reports no.'s 4 and 5 are generated by Louth Leader Partnership

a) Report 4 provides a summary listing all of the projects that have been issued letters of offers to date. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 15th October, 2020 totalling €3,719,623.17.

b) Report 5 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 15th July, 2020.

Both reports number 4 and 5 are for information purposes only.

LAG Minute No. 135/2020

6. EOI's Rolling:

Members were advised of the EOI's received during the month of September, 2020. Ms. Mary O'Neill advised members that the list of EOI's were for noting only, as there were no EOI's deemed ineligible.

LAG Minute No.136/2020

7. Notes requiring LAG approval:

The notes requiring LAG approval, which listed 5 projects that required proposed project extensions as per Operating Rules 8.4, change of supplier and proposed re-allocation of funding, as per Operating Rules 8.3:

1. Project Extension of less than 6 months:

- a) Project Ref. 111747 to 30/04/2021
- b) Project Ref. 111610 to 31/12/2020
- c) Project Ref. 110856 to 31/03/2021(This project was not included in the notes circulated prior to the meeting)

2. Project Re-allocation: –

- a) Project Ref: 112647 – Due to Covid-19 the counsellors have to work remotely. The LAG originally supported the purchase of P.C's however, given the current circumstances, the promoter feels that Laptops would be more appropriate.

3. Change of Supplier:

- a) Project Ref: 112647 – Due to Covid-19 the Promoters' counsellors have to work remotely. The LAG originally supported the purchase of P.C's however, given the current circumstances, the promoter believes that

Laptops would be more appropriate. The original supplier is unable to provide laptops. New Supplier is Sync IT.

Decision: On the proposal of Cllr. Kevin Meenan, seconded by Ms. Gráinne Berrill the LAG notes for all projects were approved.

LAG Minute No. 137/2020

8. Conflicts of Interest and Confidentiality:

Members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 138/2020

9. LEADER Projects – 21LDRLOU113916

Project Code:	21LDRLOU113916
Promoter Code:	9300
Absenters:	Conflicts of Interest: None For Quorum Requirements: None
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €35,689.57 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Mr. Thomas McEvoy seconded by Cllr. Kevin Meenan, the above project was approved.

LAG Minute No. 139/2020

10. LEADER Projects – 21LDRLOU113925

Project Code:	21LDRLOU113925
Promoter Code:	6081
Absenters:	Conflicts of Interest: None For Quorum Requirements: None
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €46,047.99 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Ms. Alison Quail seconded by Mr. Thomas McEvoy, the above project was approved.

LAG Minute No. 140/2020

11. LEADER Projects – 21LDRLOU113937

Project Code:	21LDRLOU113937
Promoter Code:	5554
Absenters:	Conflicts of Interest: None For Quorum Requirements: None
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €19,714.95 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Cllr. Dolores Minogue seconded by Ms. Alison Quail, the above project was approved.

LAG Minute No. 141/2020

12. LEADER Projects – 21LDRLOU113142

Project Code:	21LDRLOU113142
Promoter Code:	4823
Absenters:	Conflicts of Interest: None For Quorum Requirements: None
Agreed by LAG:	To fully approve the project with funding at a rate of 90% up to a maximum of €16,748.04 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Cllr. Dolores Minogue, the above project was approved.

LAG Minute No. 142/2020

13. LEADER Projects – 21LDRLOU113482

Project Code:	21LDRLOU113482
Promoter Code:	4582
Absenters:	Conflicts of Interest: Mr. Kevin Moran For Quorum Requirements: None
Agreed by LAG:	To fully approve the project with funding at a rate of 100% up to a maximum of €38,900.00 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Cllr. Kevin Meenan, the above project was approved.

LAG Minute No. 143/2020

14. LEADER Projects – 21LDRLOU113817

Project Code:	21LDRLOU113817
Promoter Code:	4654
Absenters:	Conflicts of Interest: Mr. Ciarán Reid For Quorum Requirements: None
Agreed by LAG:	To fully approve the project with funding at a rate of 100% up to a maximum of €18,597.60 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Ms. Allison Quail, seconded by Cllr. Dolores Minogue, the above project was approved.

LAG Minute No. 144/2020

15. LEADER Projects – 21LDRLOU111846

Project Code:	21LDRLOU111846
Promoter Code:	2226
Agreed by LAG:	To fully approve the project with funding at a rate of 90% up to a maximum of €6,750.00 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Ms. Allison Quail, seconded by Ms. Sadie Ward McDermott the above project was approved.

LAG Minute No. 145/2020

16. LAG Correspondence:

- DRCD Inspectors Report, by Mr. Tim Daly, on the appeal by Avant Garde of the decision by the LAG not to award an offer of Leader grant aid to the Project Ref no: 21LDRLOU110826

Mr. John Lawrence referred the members to the DRCD report, specifically the appeal decision, which found that procedurally the LAG had processed the application and subsequent review in accordance with the Leader Operating Rules. It was noted that Mr. Daly stated “the Department cannot recommend that a project is approved for Leader funding, as this responsibility rests with the LAG”. However, surprisingly, Mr Daly recommended that any additional documentation provided by the applicant as part of their appeal to the DRCD, which was not already submitted to the LAG for its consideration, should now be forwarded to the LAG with a request for further consideration.

Discussion followed concerning the Inspectors recommendation, which the members felt to be highly unusual and also not provided for in the Operating Rules. The IP will

examine the appeal documentation to ascertain if there is a material difference to what was originally submitted for review by the LAG in June 2020. The RDP subgroup will then meet to assess the information provided and make a recommendation to the LAG.

LAG Minute No. 146/2020

Next Meeting

The next meeting of the LCDC/LAG will take place on Monday 16th November, 2020 at 4.00pm via Video Conferencing.

The business of the LAG meeting concluded

Minutes confirmed at meeting held on _____

16/11/2020

Chairperson _____

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