

Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 15th June, 2020 at 4.00pm

Location: Video Conference (Via ZOOM)

In attendance: Cllr. Liam Reilly ,Chairperson
Cllr. Eileen Tully,
Cllr. Kevin Meenan,
Ms. Sadie Ward-McDermott, LMETB
Ms. Joan Martin, CE, LCC
Mr. Thomas McEvoy, LEO
Mr. Kevin Moran, PPN
Mr. Geordie McAteer, PPN
Ms. Alison Quail, PPN
Ms. Gráinne Berrill, Louth Volunteer Centre
Mr. Breannán Casey, Chamber of Commerce Drogheda
Mr. Ciaran Reid, LLP

Officials: Mr. Paddy Donnelly, Chief Officer
Mr. John Lawrence, Senior Executive Officer
Ms. Mary Deery, Administrative Officer, LCC
Ms. Miriam Roe, Senior Staff Officer
Mr. Gerard Judge, Staff Officer

Apologies: Cllr. Dolores Minogue,
Ms. Anne Keeley, DEASP
Ms. Martina Ralph, HSE
Ms. Joanne Finnegan, PPN
Ms. Elizabeth O' Reilly, PPN
Mr. Pat McCormick, Chamber of Commerce Dundalk

Guests: Ms. Mary O' Neill, LLP

LCDC MATTERS:

LCDC Minute No. 25/2020

1. Minutes of LCDC meeting held on the 18th May, 2020:

On the proposal of Cllr. Liam Reilly seconded by Ms. Alison Quail and unanimously agreed by the members the minutes of the meeting held on the 18th May 2020 were adopted.

LCDC Minute No. 26/2020

2. Matters Arising:

There were no matters arising

LCDC Minute No. 27/2020

Social Inclusion and Community Development:

a) SICAP Quarter 3 Payment

The SICAP Quarter 3 2020 payment 2020 (July-September) is now due for payment in the amount of €338,352.00

Recommendation: To approve SICAP Qtr. 3 2020 payment of €338,352.00.

Decision: On the proposal of Ms Grainne Berrill, seconded by Mr. Thomas McEvoy, Qtr. 3 2020 SICAP payment of €338,352 was approved.

b) SICAP Mid-Year Check

Mr. John Lawrence informed members that the Mid-Year Review process will be replaced by a Mid-Year Check, which will be desk based requiring less reporting than in the past. The timelines for updating of IRIS data and submission of Mid-Year reports by the LDCs have been extended and the reporting period will now be for 6 months from the 1st of January 2020 – 30th of June 2020 and the submission of Mid-Year Reports will be extended to the 14th of July 2020.

The Mid-year Checks will not require the formal approval of the LCDC, however, this is optional. In lieu of formal LCDC approval, the Chief Officer must sign off on the Mid-Year Check.

Recommendation: The Chief Officer will sign off on the 2020 Mid-Year Check in lieu of formal approval, by the LCDC.

Decision: On the proposal of Ms Grainne Berrill, seconded by Mr. Thomas McEvoy it was approved that the Chief Officer will sign off on the 2020 Mid-Year Check in lieu of formal approval, by the LCDC.

c) Change to SICAP Programme

Louth LEADER Partnership requested a SICAP programme change. The "Transition Pack Proposal" is a new initiative developed in response to COVID-19 in partnership with five Schools Completion Programmes.

658 student packs will be delivered and each student pack will cost €35.00. The total cost of this initiative will be circa €23,030.00. The balance between SICAP contribution of €17,000.00 and the projected total cost of €23,030.00 will

be met by the Schools Completion Programme/School, €7,030.00. The funding allocation remains within the programme guidelines.

Recommendation: To approve proposed SICAP programme change as outlined by Louth LEADER Partnership.

Decision: On the proposal of Ms Grainne Berrill, seconded by Mr. Thomas McEvoy, the proposed SICAP programme change as outlined by Louth LEADER Partnership was approved.

LCDC Minute No. 28/2020

4. Correspondence

Members noted correspondence from the Peace IV programme.

The business of the LCDC meeting concluded.

LAG MATTERS:

LAG Minute No.59/2020

1. Minutes of LAG meeting held on the 18th May, 2020:

On the proposal of Ms. Grainne Berrill seconded by Ms. Alison Quail and unanimously agreed by the members the minutes of the meeting held on the 18th May, 2020 were adopted.

LAG Minute No. 60/220

2. Matters Arising:

Mr John Lawrence advised the members that Avant Garde has appealed the LAG's decision not to approve funding for project no: 21LDRLOU110826. The RDP Sub Group will meet to review the project and bring their recommendation to the July LAG meeting.

LAG Minute No 61/2020

3. LEADER Monthly Financial Reports:

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 10th June, 2020.

Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Ms. Grainne Berrill, seconded by Mr. Thomas McEvoy financial reports 1 and 2 were approved.

LAG Minute No 62/2020

4. Administration Report:

- a) Mr. John Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of May, 2020 in the amount of €30,151.09.

Recommendation: Approval of financial report number 3 with an expenditure of €31,151.09 for the month of May, 2020.

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Alison Quail financial report number 3 with an expenditure of €31,151.09 for the month of May, 2020 was approved.

- b) Financial report number 4 provides details of the 2020 Quarter 3 Payment (July-September 2020) in the amount of €100,100.00

Recommendation: Approval of financial report number 4 with an expenditure of €100,100 for Quarter 3 2020 (July-September 2020)

Decision: On the proposal of Ms. Sadie Ward McDermott, seconded by Ms. Alison Quail financial report number 4 with an expenditure of €100,100.00 for Quarter 3 2020 (July-September 2020) was approved.

LAG Minute No 63/2020

5. LEADER Monthly Project Update Reports:

Ms. Mary O'Neill informed members present that Financial Reports no.'s 5 and 6 are generated by Louth Leader Partnership

- a) Report 5 provides a summary listing all of the projects that have been issued letters of offers to date. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 8th June, 2020 totalling €2,877,024.79 with €1,699,371.72 paid out on projects.

- b) Report 6 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 8th June, 2020.

Both reports number 5 and 6 are for information purposes only.

LAG Minute No. 64/2020

6. EOI's Rolling:

Members were advised of the EOI's received during the month of May, 2020. Ms. Mary O'Neill advised members that the list of EOI's were for noting only, as there were no EOI's deemed ineligible. Dept of Agriculture advice is being sought regarding the eligibility of project ref: 113177

LAG Minute No.65/2020

7. Notes requiring LAG approval:

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 17 projects that required proposed project extensions as per Operating Rules 8.4.

1. Project Extension of less than 6 months:

- a) Project Ref. 102543 to 31/12/2020
- b) Project Ref. 109271 to 30/09/2020
- c) Project Ref. 108050 to 31/08/2020
- d) Project Ref. 110529 to 30/09/2020
- e) Project Ref. 110591 to 31/08/2020
- f) Project Ref. 110855 to 31/10/2020
- g) Project Ref. 110856 to 31/10/2020
- h) Project Ref. 109164 to 30/09/2020
- i) Project Ref. 109559 to 30/09/2020
- j) Project Ref. 110880 to 31/12/2020
- k) Project Ref. 111676 to 31/12/2020
- l) Project Ref. 111066 to 31/12/2020
- m) Project Ref. 108049 to 31/12/2020
- n) Project Ref. 111610 to 31/10/2020
- o) Project Ref. 111656 to 31/12/2020

2. Project Extension of more than 6 months

- a) Project Ref. 107739 to 31/03/2021
- b) Project Ref. 108091 to 31/03/2021

Decision: On the proposal of Ms. Alison Quail, seconded by Ms. Grainne Berrill the LAG notes for all projects were approved.

LAG Minute No. 66/2020

8. Conflicts of Interest and Confidentiality:

Members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 67/2020

9. LEADER Projects – 21LDRLOU111747

Project Code:	21LDRLOU111747
Promoter Code:	4247
Absenters:	Conflicts of Interest: None For Quorum Requirements: Cllr. Eileen Tully
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €9,156.00 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Ms. Gráinne Berrill, seconded by Geordie McAteer, the above project was approved.

LAG Minute No.68/2020

10. LEADER Projects – 21LDRLOU110934

Project Code:	21LDRLOU110934
Promoter Code:	8508
Absenters:	Conflicts of Interest: Ms. Joan Martin For Quorum Requirements: None
Agreed by LAG:	To fully approve the project with funding at a rate of 50% up to a maximum of €17,724.28 of eligible cost. Promoter to engage with Louth County Council's Sustainable Energy Section to ensure compliance and best practice.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Ms. Gráinne Berrill, seconded by Mr. Geordie McAteer, the above project was approved.

LAG Minute No. 69/2020

11. LEADER Projects – 21LDRLOU111187

Project Code:	21LDRLOU111187
Promoter Code:	8673
Absenters:	Conflicts of Interest: None For Quorum Requirements: Cllr. Eileen Tully
Agreed by LAG:	Not to support the project for the following reasons: 1. The projected financial statements do not illustrate some key components for appropriate assessment of the financial viability of the project. 2. There were a number of areas on both projected income and expenditure, which do not support its overall viability and long-term sustainability as submitted.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Cllr. Liam Reilly, seconded by Mr. Breannán Casey, the above project was rejected, based on the recommendation of the IEC.

LAG Minute No. 70/2020

12. LEADER Projects – 21LDRLOU111281 Provisional Approval (LEADER Food Initiative)

Project Code:	21LDRLOU112817
Promoter Code:	8734
Absenters:	Conflicts of Interest: None For Quorum Requirements: Cllr. Eileen Tully
Agreed by LAG:	To provisionally approve the project with funding at a rate of 50% up to a maximum of €20,305.05 of eligible cost. The promoter to seek planning permission before proceeding.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Mr. Kevin Moran, seconded by Ms Gráinne Berrill, the above project was approved.

LAG Minute No. 71/2020

13. LEADER Projects – 21LDRLOU112275

Project Code:	21LDRLOU112275
Promoter Code:	9300
Absenters:	Conflicts of Interest: None For Quorum Requirements: Cllr. Eileen Tully
Agreed by LAG:	To fully approve the project with funding at a rate of 75% up to a maximum of €3,957.52 of eligible cost. No additional conditions apply.
Has Quorum Requirements been met:	Yes

Decision: On the proposal of Mr. Geordie McAteer, seconded by, Cllr. Kevin Meenan the above project was approved.

LAG Minute No. 72/2020

14. LAG Correspondence

None

LAG Minute No. 73/2020

15. Next Meeting

The next meeting of the LCDC/LAG will take place on Monday 20th July, 2020 at 4.00pm via Video Conferencing.

The business of the LAG meeting concluded

Minutes confirmed at meeting held on 20/7/20

Chairperson 

