

**Meeting: Louth Local Community Development Committee (LCDC)**

**Louth Local Action Group (LAG)**

**Date: 20<sup>th</sup> January 2020 at 4.00pm**

**Location: Cooley Room, County Hall, Dundalk**

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**In attendance:** Mr. Kevin Moran, Vice-Chairperson, PPN  
Cllr. Eileen Tully,  
Cllr. Dolores Minogue,  
Ms. Sadie Ward-McDermott, LMETB  
Ms. Joan Martin, CE, LCC  
Mr. Thomas McEvoy, LEO  
Ms. Annette McDonnell, HSE  
Ms. Joanne Finnegan, PPN  
Ms. Alison Quail, PPN  
Mr. Geordie McAteer, PPN  
Ms. Elizabeth O' Reilly, PPN  
Ms. Gráinne Berrill, Louth Volunteer Centre  
Mr. Mr. Matthew McGreehan, IFA  
Mr. Ciaran Reid, LLP

**Officials:** Mr. Paddy Donnelly, Chief Officer  
Mr. John Lawrence, Senior Executive Officer  
Ms. Miriam Roe, Senior Staff Officer  
Mr. Gerard Judge, Staff Officer

**Apologies:** Cllr. Liam Reilly, Chairperson  
Cllr. Ruairí O'Murchú,  
Mr. Breannán Casey, Chamber of Commerce Drogheda  
Mr. Pat McCormick, Chamber of Commerce Dundalk  
Ms. Anne Keeley,  
Ms. Mary Deery, Administrative Officer, LCC

**Guests:** Ms. Mary O' Neill, LLP

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**LCDC MATTERS:**

In the absence of the Chairperson, Cllr. Liam Reilly, the Vice-Chairperson, Mr. Kevin Moran, chaired the LCDC/LAG meeting.

**LCDC Minute No. 01/2020**

**1. Minutes of LCDC meeting held on the 16<sup>th</sup> December, 2019:**

On the proposal of Ms. Alison Quail seconded by Ms. Elizabeth O' Reilly and unanimously agreed by the members the minutes of the meeting held on the 16<sup>th</sup> December 2019 were adopted.

**LCDC Minute No. 02/2020**

**2. Matters Arising:**

There were no matters arising

**LCDC Minute No. 03/2020**

**3. Social Inclusion and Community Development:**

Mr. John Lawrence informed the members that the SICAP 2019 end of year financial & monetary report was submitted on 15<sup>th</sup> January 2020 and that the SICAP/Social Inclusion Sub-Group will meet on 29<sup>th</sup> January 2020 to complete the 2019 Annual Performance Review.

Any issues arising need to be identified to POBAL by 3<sup>rd</sup> February 2020. Mr. John Lawrence also confirmed that following the approval of the 2019 Annual Performance Review, the LCDC must then give approval of the 2020 Plan by the 28<sup>th</sup> February 2020.

**LCDC Minute No. 04/2020**

**4. Correspondence**

Members noted Pease IV Louth Programme newsletter No. 4 which was distributed with meeting packs.

**LCDC Minute No. 05/2020**

**6. A.O.B**

No other Business.

**The business of the LCDC meeting concluded.**

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**LAG MATTERS:**

**LAG Minute No. 01/2020**

**1. Minutes of LCDC meeting held on the 16<sup>th</sup> December, 2019:**

On the proposal of Ms. Alison Quail seconded by Ms. Elizabeth O' Reilly and unanimously agreed by the members the minutes of the meeting held on the 16<sup>th</sup> December 2019 were adopted.

**LAG Minute No. 02/2020**

**2. Matters Arising:**

There were no LAG matters arising.

**LAG Minute No. 03/2020**

**3. LEADER Monthly Financial Reports:**

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 14<sup>th</sup> January, 2020.

Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

**Recommendation:** Approval of financial reports numbers 1 and 2

**Decision:** On the proposal of Mr. Geordie McAteer, seconded by Ms. Joanne Finnegan financial reports 1 and 2 were approved.

**LAG Minute No 04/2020**

**4. Administration Report:**

Mr. John Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of December, 2019 in the amount of €25,975.09.

**Recommendation:** Approval of financial report number 3 with an expenditure of €25,975.09 for the month of December, 2019.

**Decision:** On the proposal of Ms. Grainne Berrill, seconded by Ms. Alison Quail financial report number 3 with an expenditure of €25,975.09 for the month of December, 2019 was approved.

**LAG Minute No 05/2020**

**5. LEADER Monthly Project Update Reports:**

Ms. Mary O'Neill informed members present that Financial Reports no.'s 4 and 5 are generated by Louth Leader Partnership

- a) Report 4 provides a summary listing all of the projects that have been issued letters of offers to date. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 14<sup>th</sup> January, 2020 totalling €2,576,070.10 with €1,253,445.71 paid out on projects.
- b) Report 5 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 14<sup>th</sup> January, 2020.

Both reports number 4 and 5 are for information purposes only.

**LAG Minute No. 06/2020**

**6. EOI's Rolling & Targeted:**

Members were advised of the EOI's received during the month of December, 2019. Ms. Mary O'Neill advised members that the list of EOI's were for noting only, as there were no EOI's deemed ineligible.

**LAG Minute No. 07/2020**

**5. Notes requiring LAG approval:**

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 4 projects that required proposed project extensions as per Operating Rules 8.4 and de-commitment of funding.

**1. Project Extension of less than 6 months:**

- a) Project Ref. 110730 to 29/02/2020
- b) Project Ref. 110640 to 29/02/2020
- c) Project Ref. 107427 to 29/02/2020
- d) Project Ref. 106377 to 31/03/2020

**2. Project funding de-commitments – following completion of projects any under spend must be approved by the LAG. The following projects have under spent:**

- a) Project Ref. 109423 under spend in the amount of €488.01 due to reduced number of photo boards required by Promotor.

**Decision:** On the proposal of Mr. Thomas McEvoy, seconded by Ms. Sadie Ward McDermott the LAG notes for all projects were approved.

**LAG Minute No. 08/2020**

**6. Conflicts of Interest and Confidentiality:**

Members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the

need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

**LAG Minute No. 09/2020**

**7. LEADER Projects – 21LDRLOU108049**

Project Code:	21LDRLOU108049	
Promoter Code:	6542	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully approve the project with funding at a rate of 50% up to a maximum of €55,269.16 of eligible cost. No additional conditions apply.	
Has Quorum Requirements been met:	Yes	

**Decision:** On the proposal of Ms. Gráinne Berrill, seconded by Mr. Thomas McEvoy, the above project was approved.

**LAG Minute No.10/2020**

**8. LEADER Projects – 21LDRLOU111613**

Project Code:	21LDRLOU111613	
Promoter Code:	8942	
Absenters:	Conflicts of Interest: None For Quorum Requirements: None	
Agreed by LAG:	To fully approve the project with funding at a rate of 50% up to a maximum of €2,568.98 of eligible cost. No additional conditions apply	
Has Quorum Requirements been met:	Yes	

**Decision:** On the proposal of Mr. Geordie McAteer, seconded by Ms. Annette McDonnell, the above project was provisionally approved.

**LAG Minute No. 11/2020**

**Next Meeting**

Mr. Kevin Moran confirmed that the next meeting will take place on Monday 17<sup>th</sup> February, 2020 at 4pm.

**The business of the LAG meeting concluded**

Minutes confirmed at meeting held on

Chairperson

17/02/2020  


