

REDACTED VERSION FOR PUBLICATION

Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 16th July 2018 at 3.30pm

Location: Cooley Room, County Hall, Dundalk

- In attendance:**
- Cllr. Liam Reilly, Chairperson
 - Cllr. Colm Markey
 - Cllr. Pearse McGeough
 - Cllr. Dolores Minogue
 - Ms. Joan Martin, CE, LCC
 - Mr. Thomas McEvoy, LEO
 - Ms. Annette McDonnell, HSE

 - Mr. Kevin Moran, PPN
 - Mr. Geordie McAteer, PPN
 - Mr. Larry Magnier, PPN
 - Mr. Breffni Martin, PPN
 - Mr. Matthew McGreehan, IFA
 - Mr. Ciaran Reid, CEO, LLP
 - Mr. Breannán Casey, Chamber of Commerce
- Officials:**
- Mr. Joe McGuinness, LCC
 - Mr. John Lawrence
 - Ms. Riona McCoy
 - Ms. Clare O'Hagan
- Apologies:**
- Ms. Sadie Ward-McDermott, LMETB
 - Ms. Anne Keeley, DSP
 - Ms. Grainne Berrill, Louth Volunteer Centre
 - Ms. Joanne Finnegan, PPN
 - Mr. Pat McCormick, Environment
- Guests:**
- Ms. Mary O'Neill (LLP)
-

LCDC Minute No. 43/2018

1. Minutes of LCDC meeting held on the 18th June 2018

Decision: On the proposal of Annette McDonnell, seconded by Mr. Liam Reilly the minutes of the meeting held on the 18th June 2018 were adopted with the following amendments:

LCDC Minute No. 38/2018 Healthy Ireland Plan - proposer amended to Mr. Geordie McAteer.

LCDC Minute No. 44/2018

2. Matters arising

There were no matters arising.

LCDC Minute No. 45/2018

3. LECP

Mr. John Lawrence informed the members that a fourth request for information for LECP updates to the end of June 2018 had issued to lead agencies for response and that the progress report would be available to members at the September meeting.

LCDC Minute No. 46/2018

4. Peace IV

Ms. Joan Martin advised that no further updates on the programme were available since the information provided to the members at the June meeting.

LCDC Minute No. 47/2018

5. SICAP

Conflict of interest – due to a conflict of interest Mr. Ciaran Reid left the meeting.

a) Mid Year Review Report

Mr. Kevin Moran reported to the members on the SICAP Mid Year Review Report for approval as follows:

- 1) Approval of the 2018 Mid Year Reports and Financial & Monetary reports
- 2) Approval for revised Terms of Reference (TOR)
 - a) This will now increase membership to include a representative/s with specialist expertise in line with the greater social inclusion agenda of the LCDC – this was already agreed by the LCDC at the meeting of the 19th February 2018 but this is now placing it within the terms of reference.
 - b) Re-name the SICAP Sub group as the Social Inclusion Sub Group
- 3) Approval for payment of the final month (Sept) for Qtr 3 €109,464.84
- 4) Approval of VAT payment (Jan – May 2018) of €6,510.71
- 5) Approval for the emerging needs group to remain the same for 2019 – to allow real impact on this target group.

Decision: On the proposal of Mr. Kevin Moran and seconded by Ms. Joan Martin the SICAP Mid Year Review Report was approved.

b) Items for noting:

- Initial Case studies which formed part of the end of year reporting process will now be reported on in September – this year's case studies will be in two areas around NEETS and Jobless Households
- Louth Leader Partnership have appointed a new Community Development Officer for Drogheda – Noirin Coghlan
- Pobal engagement visit with the Sub group re: oversight of SICAP 2018 – 2022 will be held on 4th September
- SICAP Training event for LCDC support staff and LDC staff on 16th October
- 2019 Annual Planning Process the deadline for submission of the Plan is 16th November with approval in principle scheduled for the 14th December

c) Social Inclusion Subgroup Expansion:

Mr. Kevin Moran advised the members of the intention to expand the Social Inclusion subgroup and invite Ms. Mairead Davis (Connect FRC Drogheda), Ms. Andrea Connolly (Cuidigh Linn) and Ms. Clodagh O'Mahony (Manager, Cox's Demesne Youth and Community Project), to join the subgroup.

Decision: On the proposal of Mr. Kevin Moran and seconded by Mr. Geordie McAteer it was agreed to invite the three abovenamed to join the subgroup.

The business of the LCDC meeting concluded.

LAG MATTERS

LAG Minute No. 60/2018

1. Minutes of LAG meeting held on the 18th June 2018

Decision: On the proposal of Ms. Annette McDonnell, seconded by Mr. Liam Reilly the minutes of the meeting held on the 18th June 2018 were adopted with the following amendments:

- **LAG Minute 47/2018** - Date of LAG meeting minutes adopted changed to 21st May 2018.
- **LAG Minute 55/2018** – members present for decision amended

LAG Minute No. 61/2018

2. Matters arising

There were no matter arising.

LAG Minute No. 62/2018

3. Financial Reports

Ms. Riona McCoy advised that the three number financial reports circulated to members were up to 16th July 2018.

- a) Ms. Riona McCoy referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.
- b) Ms. Riona McCoy referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of June in the amount of €27,242.33.

Recommendation: Approval of financial reports numbers 1, 2, and 3.

Decision: On the proposal of Mr. Larry Magnier, seconded by Mr. Kevin Moran financial reports 1, 2 and financial report number 3 with expenditure of €27,242.33 for June were approved.

LAG Minute No. 63/2018

4. LEADER Monthly Project Update Reports

Ms. Mary O'Neill informed members present that Financial Reports no.'s 4 and 5 are generated by Louth Leader Partnership

- a) Report 4 provides a summary listing all of the projects that have been issued letters of offer. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 9th July 2018, totalling €504,117.93 with €64,536.49 paid out on projects.
- b) Report 5 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 9th July 2018.

Both reports number 4 and 5 are for information purposes only.

Mr. Larry Magnier enquired as to why there was no spend under Local Objective 10 – Renewable Energy and asked how targeted call under this heading was progressing. Ms. Mary O'Neill advised that the deadline for receipt of applications was 24th August and that €156,000 value of projects had been applied for to date.

Mr. Larry Magnier also questioned the no spend under Local Objective 8 – Use of Rural Water Resources and asked of the possibility of it being put forward for the next Targeted Call. Ms. Mary O'Neill advised that it was hopeful that it may be put forward by year end.

LAG Minute No. 64/2018

5. Conflicts of Interest and Confidentiality

Members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 65/2018

6. EOI's

Members were referred to the EOI's received during the month of June of which there were 9 projects, with a potential grant aid totalling €447,393.00. Ms. Mary O'Neill advised members that the list of EOI's were for noting only, however ineligible EOI's must be deemed ineligible by the LAG. There were no ineligible projects.

LAG Minute No. 66/2018

7. Notes requiring LAG approval

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 4 projects that required among other things re-allocation of funding, extension to completion date and de-commitment of funding.

1. Proposed Project Re-allocation which is allowed under Section 8.3 of the Operating Rules:
 - a) Project Ref. 103063 had a change of supplier
 - b) Project Ref. 106343 had a change of selected equipment
2. Proposed Project completion date extension which is allowed under Section 8.4 of the Operating Rules:
 - a) Project Ref. 103045 requested completion date be extended to 30/09/2018
3. Project funding de-commitments – following completion of projects any under spend must be approved by the LAG. The following two projects have under spent:
 - a) Project Ref. 105390 under spend on print and design in the amount of €1,226.25

Decision: On the proposal of Ms. Joan Martin, seconded by Ms. Annette McDonnell the LAG notes for all 4 projects were approved.

LAG Minute No. 67/2018

8. LEADER Project - 21LDRLOU106405

Project Code:	21LDRLOU106405	
Promoter Code:	4598	
Absenters:	For Quorum Requirements: Thomas McEvoy (Public)	
Agreed by LAG:	To fully support the project at 75% or €6,248.82 of eligible expenditure, whichever is the lesser.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Mr. Geordie McAteer, seconded by Mr. Matthew McGreehan, the above project was approved.

Conflicts of Interest:	No conflicts of interest declared	0
Absent for Quorum	Thomas McEvoy, LEO	1
PRIVATE	PUBLIC	
Kevin Moran, PPN	Cllr. Liam Reilly	
Geordie McAteer, PPN	Cllr. Colm Markey	
Larry Magnier, PPN	Cllr. Pearse McGeough	
Breffni Martin, Env	Cllr. Dolores Minogue	
Breannán Casey, DCOC	Joan Martin, CE	
Matthew McGreehan, IFA	Annette McDonnell, HSE	
Ciaran Reid, LLP		
7 no.	6 no.	13
	Total	14
Split 51/49		

LAG Minute No. 68/2018

9. LEADER Project - 21LDRLOU106681

Project Code:	21LDRLOU106681	
Promoter Code:	4577	
Absenters:	For Quorum Requirements: Joan Martin (Public)	
Agreed by LAG:	To support the project at 75% or €17,767.50 of eligible expenditure, whichever is the lesser.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Mr. Larry Magnier, seconded by Mr. Thomas McEvoy, the above project was approved.

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Conflicts of Interest:	There were no conflicts of interest declared	0
Absent for Quorum	Ms. Joan Martin, CE	1
PRIVATE	PUBLIC	
Kevin Moran, PPN	Cllr. Liam Reilly	
Geordie McAteer, PPN	Cllr. Colm Markey	
Larry Magnier, PPN	Cllr. Pearse McGeough	
Breffni Martin, Env	Cllr. Dolores Minogue	
Breannán Casey, DCOC	Thomas McEvoy, LEO	
Matthew McGreehan, IFA	Annette McDonnell, HSE	
Ciaran Reid, LLP		
7 no.	6 no.	13
	Total	14
Split 51/49		

LAG Minute No. 69/2018

10. LEADER Project - 21LDRLOU107305

Project Code:	21LDRLOU107305	
Promoter Code:	4654	
Absenters:	Conflicts of Interest: Ciarán Reid (Private) For Quorum Requirements: Thomas McEvoy (Public) & Joan Martin (Public)	
Agreed by LAG:	To fully support the project at 90% or €22,458.26 of eligible expenditure, whichever is the lesser.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Ms. Annette McDonnell, seconded by Mr. Larry Magnier the above project was approved.

Conflicts of Interest:	Ciaran Reid, LLP	1
Absent for Quorum	Thomas McEvoy, LEO Joan Martin, CE	2
PRIVATE	PUBLIC	
Kevin Moran, PPN	Cllr. Liam Reilly	
Geordie McAteer, PPN	Cllr. Colm Markey	
Larry Magnier, PPN	Cllr. Pearse McGeough	
Breffni Martin, Env	Cllr. Dolores Minogue	
Breannán Casey, DCOC	Annette McDonnell, HSE	
Matthew McGreehan, IFA		
6 no.	5 no.	11
	Total	14
Split 51/49		

LAG Minute No. 70/2018

11. LEADER Project - 21LDRLOU107731

Project Code:	21LDRLOU107731	
Promoter Code:	6045	
Absenters:	For Quorum Requirements: Thomas McEvoy(Public)	
Agreed by LAG:	Not to support the project. LAG decided not to fund the project. Louth County Council will provide the services of an intern to conduct the audit.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Mr. Colm Markey, seconded by Mr. Brenndán Casey it was decided not to fund the project.

Conflicts of Interest:	None	0
Absent for Quorum	Thomas McEvoy, LEO	1
PRIVATE	PUBLIC	
Kevin Moran, PPN	Cllr. Liam Reilly	
Geordie McAteer, PPN	Cllr. Colm Markey	
Larry Magnier, PPN	Cllr. Pearse McGeough	
Breffni Martin, Env	Cllr. Dolores Minogue	
Breannán Casey, DCOC	Annette McDonnell, HSE	
Matthew McGreehan, IFA	Ms. Joan Martin, CE	
Ciaran Reid, LLP		
7 no.	6 no.	13
Total		14
Split 51/49		

LAG Minute No. 71/2018

12. LEADER Project - 21LDRLOU105667

Project Code:	21LDRLOU105667	
Promoter Code:	4838	
Absenters:	For Quorum Requirements: Thomas McEvoy(Public)	
Agreed by LAG:	To provisionally support the project pending the completion of both a full procurement process and planning permission at 20% or €197,871.58 of eligible expenditure, whichever is the lesser.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Mr. Geordie McAteer, seconded by Mr. Matthew McGreehan the above project was provisionally approved.

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Conflicts of Interest:	There were no conflicts of interest declared	0
Absent for Quorum	Thomas McEvoy, LEO	1
PRIVATE	PUBLIC	
Kevin Moran, PPN	Cllr. Liam Reilly	
Geordie McAteer, PPN	Cllr. Colm Markey	
Larry Magnier, PPN	Cllr. Pearse McGeough	
Breffni Martin, Env	Cllr. Dolores Minogue	
Breannán Casey, DCOC	Joan Martin, CE	
Matthew McGreehan, IFA	Annette McDonnell, HSE	
Ciaran Reid, LLP		
7 no.	6 no.	13
	Total	14
Split 51/49		

LAG Minute No. 72/2018

13. LEADER Project - 21LDRLOU106655

Project Code:	21LDRLOU106655	
Promoter Code:	2620	
Absenters:	Conflicts of Interest: Liam Reilly (Public) and Larry Magnier (Private) For Quorum Requirements: Thomas McEvoy (Public)	
Agreed by LAG:	To fully support the project at 90% or €9,298.41 of eligible costs, whichever is the lesser.	
Has Quorum Requirements been met:	Yes	

Vice Chair Kevin Moran chaired the meeting in the absence of the Chairman.

Decision: On the proposal of Mr. Geordie McAteer, seconded by Ms. Dolores Minogue the above project was approved.

Conflicts of Interest:	Larry Magnier, PPN Cllr. Liam Reilly	2
Absent for Quorum	Thomas McEvoy, LEO	1
PRIVATE	PUBLIC	
Kevin Moran, PPN	Cllr. Liam Reilly	
Geordie McAteer, PPN	Cllr. Colm Markey	
Breffni Martin, Env	Cllr. Pearse McGeough	
Breannán Casey, DCOC	Cllr. Dolores Minogue	
Matthew McGreehan, IFA	Annette McDonnell, HSE	
Ciaran Reid, LLP		
6 no.	5 no.	11
	Total	14
Split 51/49		

LAG Minute No. 74/2018

Project Ref. No.	21LDRL0U107459
Project Title:	Summer Adventure Week

The LAG noted that this project would not progress until Article 48 was satisfactorily resolved and that the current proposal would not be able to proceed this year. Louth Leader Partnership to discuss further with POBAL. The difficulty with this proposal related to the manner of selection of participants.

LAG Minute No. 76/2018

14. LAG Correspondence

a) LAG Expenditure

Mr. John Lawrence informed the members that the figure of €2.9m for the delivery of the LEADER Programme by the LAG for 2018 was set too high and following a review of projections the figure was reduced to €2m.

Recommendation: LAG expenditure for 2018 of €2.9m be reduced to €2m.

Decision: On the proposal of Mr. Colm Markey, seconded by Ms. Joan Martin LAG expenditure for 2018 was reduced to €2m

b) Circulars for noting

i) **Circular 07/2018** - Revised Procedures for Projects that affect Heritage. Mr. John Lawrence advised members of the implications for applicants on projects with a heritage theme and whilst it was still a complicated process, it was an attempt to streamline the process making it easier for applicants to pursue Heritage projects.

ii) **Circular 08/2018** – Analysis & Development support for Rural Environment Theme projects and Heritage projects.

iii) **Circular 09/18 and Circular 09/18 – Appendix 1** - Provisional approval of projects pending Full Planning Permission being granted. Refer to minute 71/2018. Mr. John Lawrence also advised that this was not a good idea in relation to Targeted Calls as all projects were required to proceed together and that money would be tied up until a decision could be made, as no provision had been made for applicants who do not have to go through the planning process.

Ms. Joan Martin added that there would be less issues presenting if projects were ready to run. It was also agreed to consider this matter further at subgroup level. It was confirmed by Mr. John Lawrence that this Circular would apply to all future applications made under SA16.

- iv) **Circular 10/2018** – New Government of Ireland Logo and text to be used in place of the Departments Logo
- v) **Circular 11/2018** – Section 8.3 of the LEADER 2014-2020 Operating Rules – Reallocating Funding for Individual Projects.

LAG Minute No. 76/2018

15. Next meeting

The Chairperson, Cllr. Liam Reilly advised the members that the next meeting is scheduled for Monday 17th September, 2018 at the usual time of 3pm and requested an alternative date and time for the November meeting, as there was a clash with Council budget meetings.

The business of the LAG meeting concluded.

Minutes confirmed at meeting held on

17/9/18

Chairperson



