Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 15th January 2018 at 3.00pm

Location: Cooley Room, County Hall, Dundalk

In attendance:	Cllr. Liam Reilly, Chairperson Cllr. Colm Markey, Cllr. Pearse McGeough Ms. Joan Martin, CE, LCC Ms. Anne Keeley, DSP Mr. Thomas McEvoy, LEO Ms. Annette McDonnell, HSE Mr. Kevin Moran, PPN Mr. Geordie McAteer, PPN Mr. Larry Magnier, PPN Ms. Grainne Berrill, Louth Volunteer Centre Mr. Michael Gaynor, Chamber of Commerce Mr. Breanndán Casey, Chamber of Commerce Mr. Matthew McGreehan, IFA Mr. Ciaran Reid, CEO, LLP
Officials:	Mr. John Lawrence Mc. Riona McCoy Ms. Geraldine McEntee
Apologies:	Ms. Joanne Finnegan, PPN Mr. Joe McGuinness Ms. Mary Deery
Not present:	Mr. Breffni Martin, Environmental Pillar Cllr. Dolores Minogue Ms. Sadie Ward-McDermott, LMETB
Guests:	Ms. Mary Kelly Ms. Mary O'Neill

LCDC MATTERS:

Cllr Liam Reilly, Chairperson welcomed all members to the first meeting of 2018 and wished everyone a very happy new year.

LCDC Minute No. 01/2018

1. Minutes of LCDC meeting held on the 4th December 2017

Decision: On the proposal of Cllr. Liam Reilly, seconded by Cllr. Colm Markey and unanimously agreed by the members the minutes of the meeting held on the 4th December 2017 were adopted.

LCDC Minute No. 02/2018

2. Matters arising

There were no matters arising.

LCDC Minute No. 03/2018

3. LECP

Mr. John Lawrence informed members that the next iteration of programme updates i.e. up to the end of June 2017 is still being collated and will be brought to the LCDC meeting when available.

LCDC Minute No. 04/2018

4. PEACE IV

C.E. Ms. Joan Martin informed members that the Letter of Offer has been signed and returned to SEUPB for funding of €2.2m for 12 projects. Procurement will begin in February 2018. Projects are due for completion by the end of April 2019 and this time frame will be challenging for projects to be delivered.

LCDC Minute No. 05/2018

5. Healthy Ireland

Mr. John Lawrence advised members that €88,600 funding for 8 projects under the Healthy Ireland Fund had been received by the LCDC. Louth County Council has issued 90% of the project costs to 5 of the proposals under SLA arrangements. 2 further projects. Healthy Louth Plan and Healthy Cities applications will be managed by Louth County Council. An allocation to the HSE of €5,000 for Smoke Free Homes was encountering difficulties with the SLA. Ms. Annette McDonnell advised that she would raise the matter directly with the relevant official in the HSE and refer back to Mr. John Lawrence.

Mr. Lawrence explained that the funding offer allows for redistribution of monies up to €5k and that in view of the HSE difficulties he is requesting the LCDC to agree in principle approval to reallocate this funding to another project for example Alone or Connect FRC Drogheda.

Decision: On the proposal of Mr. Michael Gaynor, seconded by Ms. Anne Keeley and unanimously by the members present the reallocation of the funding to another project was approved in principle.

LCDC Minute No. 06/2018

6. SICAP

a) SICAP Qtr 1 2018 – 2 months payment

Members were advised that the Department had instructed the Council to issue two months funding for Qtr 1 2018 to Louth Leader Partnership. This payment must now be ratified by the LCDC.

Decision: On the proposal of Mr. Thomas McEvoy, seconded by Mr. Kevin Moran and unanimously by the members present the payment of two months for SICAP Qtr 1, 2018 was ratified.

b) SICAP Annual Plan 2018

Mr. Ciaran Reid and Ms. Mary Kelly presented the LCDC members with an overview of the SICAP Annual Plan 2018 and provided examples of the types of interventions and work that will be undertaken.

Following this presentation Mr. John Lawrence reminded members of the contract awarded to Louth Leader Partnership for delivery of SICAP over the next 5 years and that the Annual Plan for 2018 now needs to be ratified.

Decision: On the proposal of Mr. Kevin Moran, seconded by Ms. Grainne Berrill, and unanimously agreed by the members present the SICAP Annual Plan 2018 was ratified.

The business of the LCDC meeting concluded.

LAG MATTERS:

LAG Minute No. 01/2018

1. Minutes of LAG meeting held on the 4th December 2017

Decision: On the proposal of Cllr. Liam Reilly, seconded by Cllr. Colm Markey and unanimously agreed by the members the minutes of the meeting held on the 4th December 2017 were adopted.

LAG Minute No. 02/2018

2. Matters arising

There were no matters arising.

LAG Minute No. 03/2018

3. Financial Reports:

There were five number financial reports circulated to members up to the 15th January 2018.

Ms. Riona McCoy informed members present that Report 1 - Admin Budget Projections & Spend circulated to members showed the administration expenditure for November was €25,709.91.

a) Report 1 - Admin Budget Projections & Spend
b) Report 2 - LEADER Programme Action Spend
c) Report 3 - Louth County Council's Milestone 4 Report - LEADER RDP 1420
d) Report 4 – named administrative costs
e) Report 5 – Project Payment Report

Decision: On the proposal of Mr. Thomas McEvoy, seconded by Cllr. Liam Reilly, and unanimously agreed by the members financial reports 1 to 5 including the approval of the expenditure for November 2017 as presented was approved.

LAG Minute No. 04/2018

4. Conflict of Interest

All members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents.

LAG Minute No. 05/2018

5. Expressions of Interest

LAG members were reminded that the EOI's circulated for the month of November 2017 and December 2017 were for information purposes only.

Mr. Ciaran Reid advised the LAG that the list of EOI's received in November 2017 contained an error. Members were informed that Project Ref. No. 106095 Promoter Louth Leader Partnership had SA 3 quoted however this was incorrect and should be SA 8.

Mr. Thomas McEvoy advised Mr. Reid on the need to consult with the LEO in relation to this proposal.

LAG Minute No. 06/2018

6. Notes requiring LAG approval

Members had received in their meeting pack a document titled Notes Requiring LAG Approval with one project reference however on the day of the LAG meeting Ms. Mary O'Neill circulated an updated sheet with an additional project.

a) Project. Ref. 103445 – The original completion date for this project was the 28th February 2018. The promoter had requested that they would be allowed further time to undertake a biodiversity audit during the spring and summer time as advised by a Biodiversity professional. The promoter is now requesting that the completion date would be the 30th September 2018.

b) Project Ref. 102797 – This project had applied for a change of interpreter, hotel and roll up banner.

Decision: On the proposal of Mr. Larry Magnier, seconded by Ms. Annette McDonnell, and unanimously agreed by the members both the project extension for Project Ref. 103445 and project changes for Project ref. 102797 were approved.

LAG Minute No. 07/2018

7. Project update report

Mr. Ciaran Reid informed members that the report as circulated for information purposes shows a committed figure of €376,500, he further explained that there are 40 projects in animation with a further 4 - 5 projects ready for the next IEC meeting.

LAG Minute No. 08/2018

8. Circulars and Q&As

Members noted both Circulars 21/2017 and 01/2018 and Q&A no.'s 10 and 11as circulated in the meeting pack.

The business of the LAG meeting concluded.

Minutes confirmed at meeting held on 19 Feb 2018.

Chairperson