

REDACTED VERSION FOR PUBLICATION

Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 17th December 2018 at 3pm

Location: Cooley Room, County Hall, Dundalk

- In attendance:** Ms. Joan Martin, CE, LCC
Cllr. Pearse McGeough
Cllr. Dolores Minogue
Mr. Thomas McEvoy, LEO
Ms. Annette McDonnell, HSE
- Mr. Kevin Moran, PPN
Mr. Geordie McAteer, PPN
Ms. Grainne Berrill, Louth Volunteer Centre
Mr. Breannán Casey, Chamber of Commerce
Mr. Larry Magnier, PPN
Mr. Ciaran Reid, CEO, LLP
- Officials:** Mr. Paddy Donnelly, Chief Officer
Mr. John Lawrence
Ms. Mary Deery
Ms. Clare O'Hagan
- Apologies:** Cllr. Liam Reilly, Chairperson
Cllr. Colm Markey
Ms. Anne Keeley, DSP
Ms. Sadie Ward-McDermott, LMETB
Mr. Pat McCormick, Chamber of Commerce
Mr. Matthew McGreehan, IFA
Mr. Breffni Martin, PPN
- Guests:** Ms. Mary O'Neill (LLP)
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Apologies

In the absence of the Chairman, Mr. Liam Reilly, Vice Chair, Mr. Kevin Moran chaired the meeting. Mr. Kevin Moran welcomed the new Chief Officer, Mr. Paddy Donnelly, to the meeting. Congratulations were also extended to Cllr. Colm Markey on the birth of his daughter.

LCDC Minute No. 66/2018

1. Minutes of LCDC meeting held on the 26th November 2018

Decision: On the proposal of Ms. Grainne Berrill, seconded by Ms. Dolores Minogue the minutes of the meeting held on the 26th November 2018 were adopted.

LCDC Minute No. 67/2018

2. Matters arising

There were no matters arising

LCDC Minute No. 68/2018

3. Peace IV

Ms. Joan Martin provided a programme update and advised that contracts have been finalised and signed off on the first five projects, three of which have been awarded to Dundalk Youth Centre with the other two for Muirhevanmor Peace Programme and Creative Interventions. The procurement process continues for the remaining projects. A Letter of Offer has also been received from SEUPB for the rebid amount of €881,612.00 for 3 additional projects and 4 uplifts. This brings the total amount of PEACE IV funding allocated to Louth to €3,129,717.

LCDC Minute No. 69/2018

4. Social Inclusion

a) Annual Plan

Mr. John Lawrence referred the members to the notification that issued with regard to the Annual Plan and advised that the Social Inclusion subgroup were kept informed of the process and were awaiting feedback from Pobal on the parallel review.

Recommendation: To approve, in principle, the 2019 Plan in order that it progress to the next stage.

Decision: On the proposal of Ms. Joan Martin, seconded by Ms. Dolores Minogue the SICAP Plan for 2019 was approved in principle.

LCDC Minute No. 70/2018

1. LCDC Correspondence

a) National Strategy on Volunteering

Mr. John Lawrence advised that the closing date for submissions was 14th February 2019.

Ms. Grainne Berrill advised that a lengthy questionnaire had issued to community groups but that it was being looked at nationally in an effort to condense it into more manageable format for ease of completion and that the Volunteer Centre would continue to collaborate with the PPN in the provision of information.

b) LGBTI Inclusion Strategy

Mr. John Lawrence referred members to correspondence that issued with regard to a number of consultation workshops that had been held in relation to the National LGBTI Inclusion Strategy.

Mr. John Lawrence advised that €10,000 had been made available by the Department to assist with the running of the LGBTI Programmes in 2019 and that proposals from two groups in the county, namely, Dundalk Outcomers and Drogheda LGBTI Community would be sought in the new year. Mr. Ciaran Reid advised that LGBTI was a target group under SICAP and that LLP would be in a position to assist with co-ordination if required.

c) National Community Weekend

Mr. John Lawrence advised that this was a new community initiative whereby €10,000 was being ringfenced for community events in May 2019. He also advised that there was no criterion, as yet, as to how the scheme was to be run but suggested that applications for funding could be sought through the Friday Comminiqué and PPN structure. It was also suggested that a maximum of 20 events be held around the county at €500 per group. Ms. Grainne Berrill added that events could be similar to that of the Street Feast Party that had been undertaken previously. Ms. Joan Martin suggested that an information pack be made available and Mr. Kevin Moran suggested that perhaps the money be distributed countywide based on local authority members representation ratios to ensure a good spread.

The business of the LCDC meeting concluded

LAG MATTERS

LAG Minute No. 129/2018

1. Minutes of LAG meeting held on the 26th November 2018

Decision: On the proposal of Ms. Grainne Berrill, seconded by Ms. Dolores Minogue the minutes of the meeting held on the 26th November were adopted.

LAG Minute No. 130/2018

2. Matters arising

There were no matters arising

LAG Minute No. 131/2018

3. RDP Subgroup Meeting

Ms. Grainne Berrill provided an overview of the RDP subgroup meeting of 6th December. The main points being:

a) Review – Application 21LDRLOU107705

Ms. Grainne Berrill referred members to the RDP subgroup meeting notes of 6th December where, following lengthy discussion, the RDP subgroup members agreed that the original decision of the LAG not to fund the project stood.

Ms. Joan Martin queried the process whereby the LAG was reviewing its own decision and whether this could be deemed to be in contravention of natural justice principles. Mr. John Lawrence referred members to Page 110 of the Leader Operating Rules and read the extract on Appeals. Members agreed that the process set out was somewhat ambiguous, however, remained satisfied with the decision reached and remarked that the promoter would still have access to the Regional Inspector to lodge an appeal.

Recommendation: To uphold the original decision made by the LAG.

Decision: On the proposal of Brenndán Casey, seconded by Mr. Geordie McAteer it was agreed to uphold the original decision made by the LAG in relation to application no. 21LDRLOU107705.

b) SA16 - Oversubscription

Ms. Grainne Berrill informed the members that the budget under SA16 was oversubscribed and that a recommendation was made by the RDP subgroup to stop accepting applications in the interim and for the RDP subgroup to re-convene in the New Year to review the situation. Ms. Mary O'Neill outlined the current status of SA16 advising that a budget of €6000/€7000 remained with one project, due to go before the IEC for evaluation, having to be pulled due to lack of budget. Ms. O'Neill also advised that active projects currently in the pipeline equated to approx. €800k.

Recommendation: That the RDP subgroup meets in the New Year to review budget spread with an outline of the current pipeline projects to be provided and to pause applications in the interim.

Decision: To cease animation for SA16 until a decision is made regarding budget provision.

LAG Minute No. 132/2018

4. Financial Reports

Mr. John Lawrence advised that the two number financial reports, circulated to members detailed financial information up to 17/12/18.

- a) Mr. John Lawrence referred to financial reports numbers 1 and 2, both reports were raised on the LCC accounting system detailing payments issued under the administration job code and the projects job code.

Recommendation: Approval of financial reports numbers 1 and 2

Decision: On the proposal of Mr. Larry Magnier, seconded by Mr. Thomas McEvoy financial reports 1 and 2 were approved.

LAG Minute No. 133/2018

5. Administration Report

Mr. John Lawrence referred members to financial report number 3 which provides details of the named administration costs incurred by LLP for the month of November in the amount of €29,729.80

Recommendation: Approval of financial report number 3 with an expenditure of €29,729.80 for the month of November

Decision: On the proposal of Mr. Larry Magnier, seconded by Ms. Grainne Berrill financial report number 3 with an expenditure of €29,729.80 for November was approved.

LAG Minute No. 134/2018

6. LEADER Monthly Project Update Reports

Ms. Mary O'Neill informed members present that Financial Reports no.'s 4 and 5 are generated by Louth Leader Partnership

- a) Report 4 provides a summary listing all of the projects that have been issued letters of offer. It also provides a breakdown of the value of contracts issued, budget remaining, all projects paid and amount de-committed as at 10th December 2018, totalling €1,158,714.55 (2 of which were granted provisional approval) with €209,419.58 paid out on projects.
- b) Report 5 provides a breakdown of progress under each of the three themes of the LDS with a further breakdown per sub theme and local objective as at 11th December 2018.

Both reports number 4 and 5 are for information purposes only.

LAG Minute No. 135/2018

a) Conflicts of Interest and Confidentiality

Members were reminded by Mr. John Lawrence to declare any conflict of interest based on the agenda and meeting documents. Members were also reminded on the need to ensure confidentiality around matters discussed generally at the LCDC/LAG meetings and in particular for LEADER projects.

LAG Minute No. 136/2018

b) EOI's

Members were referred to the EOI's received during the month of November of which there were 5 projects, with funding sought in the amount of €387,541.65. Ms. Mary O'Neill advised members that the list of EOI's were for noting only, however ineligible EOI's must be deemed ineligible by the LAG.

i) Ineligible Projects

There were no ineligible projects

LAG Minute No. 137/2018

c) Notes requiring LAG approval

Ms. Mary O'Neill referred to the notes requiring LAG approval, which listed 4 projects that required extensions to completion dates:

1. Proposed Project extension which is allowed under Section 8.4 of the Operating Rules:
 - a) Project Ref. 104685 requested completion date be extended to 31/03/19
 - b) Project Ref. 104701 requested completion date be extended to 31/03/19
 - c) Project Ref. 104703 requested completion date be extended to 31/03/19
 - d) Project Ref. 104704 requested completion date be extended to 31/03/19

Decision: On the proposal of Mr. Larry Magnier, seconded by Ms. Annette McDonnell the LAG notes for all 4 projects were approved.

LAG Minute No. 138/2018

10. LEADER Projects - 21LDRLOU10108782

Project Code:	21LDRLOU108782	
Promoter Code:	4654	
Absenters:	Conflicts of Interest: Ciaran Reid (Private) For Quorum Requirements:	
Agreed by LAG:	To fully support the project with funding at a rate of 100% up to a maximum of €19,445.00 of eligible cost. No Additional Conditions Apply.	
Has Quorum Requirements been met:	Yes	

Decision: On the proposal of Mr Larry Magnier, seconded by Ms. Annette McDonnell, the above project was approved.

LAG Minute No. 127/2018

21. LAG Correspondence

a) Q & A - Issue 17

Members were advised that Q & A were for noting purposes only

LAG Minute No. 128/2018

22. Next Meeting

The Vice Chairperson, Mr. Kevin Moran, extended Christmas wishes to the members advised that the next meeting is scheduled for Monday 21st January 2019 at the usual time of 3pm.

The business of the LAG meeting concluded.

Minutes confirmed at meeting held on 21/1/19

Chairperson 