

**Building Control Acts 1990 and 2007
7 Day Notice**

Building Control Authority: **Louth County Council
Building Control Section,
County Hall, Millennium Centre,
Dundalk.**

OFFICE USE ONLY

Date received: _____
Register Ref: _____
Entered on: _____
Entered by: _____
Fee Received: _____
Receipt No: _____

**Note: If you do not receive an acknowledgement within 10 days
contact the Building Control Section. Tel: (042) 935 3153.**

1.

I, the undersigned, hereby give 7 days notice in advance of commencement of work on behalf of the person(s) named below **(at question 4)* to the above Building Control Authority (in accordance with Part III A of the Building Control Regulations 1997 to 2009) that I / the person(s) named below **(at question 4)* intend to carry out the development as described below.

*(*Delete whichever is inappropriate)*

Signature: _____ Date: _____ Tel: _____ Fax: _____

Name of person(s): _____ Email: _____

Address: _____

Commencement date (of works): _____ Fee payable (€): _____

2. PROJECT PARTICULARS:

Description of proposed development: _____

Planning permission no.: _____ Date of grant: _____ Date of expiry: _____

Valid Fire Safety Certificate applied for (Date): _____

Fire Safety Certificate No.: _____

Location of development: _____

3. Builder Details:

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

4. Building Owner Details: (if different from Section 1 above)

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

5. Building Designer Details:

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

6. Information: Person(s) from whom such plans, documents and any other information, as are necessary to show that the building or works will, if built in accordance with design, comply with the requirements of the Building Regulations, may be obtained.

Name: _____ Tel: _____ Fax: _____

Address: _____ Email: _____

DATA PROTECTION CONSENT FORM

Fire Safety Certificates under the Building Control Regulations and
Fire Services Act 1981 and 2003

Data Protection Acts 1988 to 2018

I, _____ consent to the collection and processing of the data provided by me by Louth County Council for the purposes of *[1] viewing, assessing, validating, verifying, scanning, storing and retrieving fire safety certificates under the Building Control Regulations 1997 and [2] for use under Pre-Incident Planning under Section 22(4) of the Fire Services Acts 1981 and 2003 for collating, preparation and using such data and [3] to assist in the administration and provision of an efficient and effective emergency response in accordance with the Fire Services Acts 1981 and 2003.*

I agree that Louth County Council when assessing my application may contact other Government Departments including Department of Social Protection, Revenue Commissioners and the Department of Justice to confirm the information provided.

Louth County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of *[1] viewing, assessing, validating, verifying, scanning, storing and retrieving fire safety certificates under the Building Control Regulations 1997 and [2] for use under Pre-Incident Planning under Section 22(4) of the Fire Services Acts 1981 and 2003 for collating, preparation and using such data and in accordance with the Council's Retention Policy.*

Signed: _____ Date: _____

Name: _____
(PRINT in Block Capitals)

I do not consent to my data being processed, shared and stored by Louth County Council for the purposes outlined above.

Signed: _____ Date: _____

Name: _____
(PRINT in Block Capitals)