

## LOUTH COUNTY COUNCIL

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### *Audit Committee*

Minutes of the Meeting of Louth County Council Audit Committee held in Mellifont Room, County Hall, Dundalk on Monday 22<sup>nd</sup> January, 2018 at 2.00 p.m.

**In attendance:**

- Dr. Philip Byrne (Chairman)
- Mr. Richard Bowden
- Cllr. Kevin Callan
- Cllr. Conor Keelan
- Ms. Emer O’Gorman, Director of Services.
- Mr. Alan Sherry, Senior Executive Officer.
- Mr. Paddy McCabe, Local Government Auditor

**Apologies:** Mr. Billy Doyle

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#### **1. Minutes**

The minutes of the meeting held on 2<sup>nd</sup> November, 2017 were confirmed on the proposal of Cllr. Kevin Callan and seconded by Richard Bowden.

#### **2. Matter Arising from the Minutes**

- Dr. Byrne undertook to brief the committee on the ethics bill at a future meeting.
- It was agreed to ask the committee members to highlight any areas that they felt they needed training or briefing in relation to.
- It was agreed to include one departmental risk register update on the agenda of each meeting
- It was undertaken to provide the members with a brief summary of the main points of the revenue budget for 2018.

- The members noted the update supplied by ASM in relation to progress on their internal audit programme of work.

### **3. Conflicts of Interest**

The Chairman, Dr. Philip Byrne offered the members an opportunity to raise at this point any matters where they felt there would be a conflict of interest in regard to items listed on the agenda. Cllr. Keelan pointed out that he is a director of An Táin theatre and Dundalk Business Improvement District and Richard Bowden pointed out that he is the auditor for the High Lanes Gallery.

### **4. Statutory Audit Report**

Paddy McCabe, Local Government Auditor went through his report in relation to the 2016 audit and answered questions from the committee members. The committee agreed to set out any issues they would like further clarification on in a letter to the Chief Executive. Dr. Byrne undertook to draft the Section 60 report and circulate it to the members for their comments.

### **5. Annual Financial Statement**

The members noted the statement

### **6. Audit Reports Update**

The committee noted the report submitted by ASM

### **7. AOB**

It was agreed to hold the next meeting on Thursday, 29<sup>th</sup> March at 2.00 pm and to include a maximum of 3 audit reports on the agenda.

That concluded the business of the meeting.

Confirmed at Meeting held on : \_\_\_\_\_

Chairman: \_\_\_\_\_

Meetings Administrator \_\_\_\_\_