

LOUTH COUNTY COUNCIL

Audit Committee

Minutes of the Meeting of Louth County Council Audit Committee held in Mellifont Room, County Hall, Dundalk on Monday, 23rd January 2017 at 2.30 p.m.

In attendance:

Dr. Philip Byrne (Chairman)

Mr. Billy Doyle

Mr. Richard Bowden

Councillor Conor Keelan

Councillor Kevin Callan

Mr. Alan Sherry, Senior Executive Officer, LCC

Mr. Alan Davidson, Capita

Mr. Paddy McCabe, Local Government Auditor

1. Minutes

The minutes of the meeting held on 17th October, 2016, were confirmed on the proposal of Cllr. Kevin Callan and seconded by Richard Bowden.

2. Matter Arising from the Minutes

There were no matters arising.

3. Conflicts of Interest

The Chairman, Dr. Philip Byrne offered the members an opportunity to raise at this point any matters where they felt there would be a conflict of interest in regard to items listed on the agenda. There were no conflicts noted.

4. Procurement and Contract Management Audit Report

Alan Davidson, Capita highlighted the main issues in the report and answered questions from the members. It was agreed that in relation to the setting up of a stand-alone procurement unit the management response of "Recommendation Accepted" should be "Partially Accepted". It was recommended that progress in relation to this issue should be reviewed at year end.

Alan then gave a brief report in relation to the risk management audit report and the progress report in relation to the work programme for 2016.

5. 2015 Audit

Paddy McCabe, Local Government Auditor went through the main points of his report, particularly in relation to unspent capital provisions, bad debt provision, development levies and unfunded capital balances. He answered questions from the members and was commended by the committee for the comprehensive nature of his report.

It was agreed that Bernie Woods, Head of Finance should attend the meeting in March to discuss bad debt provision in the accounts.

6. S60 report

It was proposed by the Chair, Philip Byrne, and agreed that he would draft the report and circulate it to the committee members for their input.

7. Corporate Risk Strategy

The written report submitted by Emer O’Gorman, Director of Services was noted and it was agreed that a meeting should be held in February to discuss the issue, with her in attendance.

8. Schedule of Meetings for 2017

It was agreed that the next meeting would deal with risk management and be held at 2.30 pm on Monday, 27th February, 2017. Meetings were also schedule for 2.30 pm on 21st March, 2017 and 22nd May, 2017.

9. AoB

It was agreed to include the 2017 work programme on the agenda for the February meeting.

That concluded the business of the meeting.

Confirmed at Meeting held on : _____

Chairman: _____

Meetings Administrator _____