

# Checklist

## Shop Front Improvement Grant Scheme

Take a few minutes now to complete the checklist below before submitting your application form. It will save you time in the long run!

To qualify for a grant the commercial property must be within the former town (urban) boundary of **Ardee, Drogheda or Dundalk**.

### General:

- Is your business part of a national / international chain Y/N
- Do you owe local taxes or charges to Louth County Council\* Y/N
- Is your property included on the Derelict Sites Register Y/N

If you have answered **yes** to any of the questions above, you will not be eligible for grant funding.

*\* You may still be eligible if you are in a payment plan or pay by Direct Debit*

### Planning:

Depending on the type of works you wish to carry out you may need planning permission. However:

- If your property is situated in Architectural Conservation Area (ACA) See list overleaf;

**OR**

- If your property is listed as a Protected Structure;

You should contact the Planning Department for advice and guidance before carrying out any works: **Lo Call 1890 202 303**

### Important:

**Remember to include the following along with your fully completed application form:**

- Photographs of the existing shop front (prior to work being done);
- A written quotation for the proposed works;
- A copy of a Tax Clearance Certificate for the proposed builder/ painter/contractor;
- If painting - submit your colour scheme (mark on a colour chart);
- If signage - submit example of the proposed new signage.

Failure to do so may considerably delay processing of your application form.

**If you are unsure about any issue or have any questions contact**  
[shopfrontgrant@louthcoco.ie](mailto:shopfrontgrant@louthcoco.ie)

## Architectural Conservation Areas (ACA)

### Dundalk Retail:

Clanbrassil Street,	Mary St North	Dublin Street
Church Street	St Bridgets Terrace	Mary St South
Market Square	St Patrick's Terrace	Vincent Avenue
Magnet Rd	Crowe Street	Stapleton Place
The Demesne	Roden Place	Wynne's Terrace
St Mary's Rd	Francis Street	Earl Street
Chapel St	Earl Street	Parnell Park Avenue
Seatown (north side)	The Crescent	Jocelyn Street
Broughton Street	Anne Street	Seatown Place
New Street		

### Drogheda Retail:

Fair Street	West Street	Old Abbey Lane
Laurence Street	Peter Street	Narrow West Street
North Quay	Shop Street	Patrickswell Lane
Back Lanes	Leyland Place	Merchant's Quay

### Ardee Retail:

Dundalk Road (inc Farrells)	Ash Walk	Tierney Street (Part of)
Irish Street	Barrett's Lane	William Street (part of)
Market Street	The Boat Trench	Moorehall (part of)
Castle Street	Market House Lane (part of)	Dunleer Road (part of)
Bridge Street	Sean O'Carroll Street (part of)	