

Meeting: Louth Local Community Development Committee (LCDC)

Louth Local Action Group (LAG)

Date: 20th March 2017 at 3.00pm

Location: Cooley Room, County Hall, Dundalk

In attendance:	Cllr. Colm Markey, Chairperson Ms. Joan Martin, CE, LCC Cllr. Liam Reilly Cllr. Pearse McGeough Cllr. Dolores Minogue Ms. Fiona Murphy, HSE Ms. Anne Keeley, DSP Mr. Thomas McEvoy, LEO Mr. Geordie McAteer, PPN Mr. Larry Magnier, PPN Mr. Kevin Moran, PPN Ms. Breeda Tuite, IFA Mr. Ciaran Reid, CEO, LLP Mr. Frank O' Brien, ICTU Mr. Michael Gaynor, Chamber of Commerce Mr. Brenndán Casey, Chamber of Commerce
Officials:	Mr. Joe McGuinness, Director of Service Mr. John Lawrence, Senior Executive Officer Ms. Mary Deery, Administrative Officer Ms. Aine Shevlin, Clerical Officer,
Apologies:	Mr. Breffni Martin, Environmental Pillar Ms. Eva Beirne, PPN Ms. Sadie Ward-McDermott, LMETB
In attendance:	Ms. Siobhán Geoghegan, Trainer

LCDC MATTERS:

The members agreed to take the LAG matters ahead of LCDC matters to accommodate those members who needed to leave early.

LAG MATTERS:

LAG Minute No. 13/2017

1. Minutes of LAG meeting held on the 20th February 2017

On the proposal of Cllr. Liam Reilly, seconded by Cllr. Dolores Minogue and unanimously agreed by the members the minutes of the meeting held on the 20th February 2017 were adopted.

LAG Minute No. 14/2017

2. Training

Ms. Siobhán Geoghegan gave training to all members on the LEADER Programme, which included Programme background, key entities and partners, LEADER approach, the role of Partners, Louth LDS priorities and the Expression of Interest process. It was agreed that a note of all questions arising from the training and any further questions could be sent to Ms. Mary Deery in advance of the next training sessions scheduled for the 4th and 11th of April.

LAG Minute No. 15/2017

The LAG members agreed to go to item 3 on the agenda

3. LEADER Monthly Financial Reports

There were four financial reports as at the 28th February 2017 submitted to the members for approval:

- a) Admin Budget Projections & Spend – Monthly Report as at 28th February 2017
- b) LEADER Programme Action Spend
- c) Louth County Council's Agresso Report of the LEADER RDP 1420
- d) A breakdown of the Named administrative costs

On the proposal of Cllr. Liam Reilly, seconded by Mr. Larry Magnier and unanimously agreed by the members the LEADER Monthly Financial Reports were approved.

LAG Minute No. 16/2017

4. RDP Sub-Group Report

Cllr. Liam Reilly presented a report on the RDP Sub—Group meeting held on the 6th March 2017.

LAG Minute No. 17/2017

5. LEADER Progress Report 2016 and Implementation Plan 2017

Members noted that the deadline for the submission of the figures for the Leader Progress Report and Implementation Plan 2017 was the 28th February 2017. At last meeting of LAG it was agreed to issue the report to Pobal the with figures as at the 20th February 2017 along with cover advising that the updated figures would issue after the month end. The full report was presented for approval.

On the proposal of Ms. Fiona Murphy, seconded by Ms. Joan Martin and unanimously agreed by the members the updated implementation figures were approved.

LAG Minute No. 18/2017

6. Flowcharts

The members reviewed the flowcharts for the rolling and targeted calls. Mr Larry Magnier queried the flowcharts in relation to Department Circular 04/2017 concerning expressions of interest (EOI's). Mr. John Lawrence advised that the RDP Sub-Group had discussed and interpreted the circular as follows: all EOI's on rolling calls will be presented to the LAG for decision on a periodic basis, all targeted call EOI's will be presented to the LAG at the next meeting immediately following the closing date of the targeted calls. The flowcharts reflect this procedure.

On the proposal of Ms. Anne Keeley, seconded by Mr. Larry Magnier and unanimously agreed by the members the flowcharts were approved.

LAG Minute No. 19/2017

8. Expressions of Interest (EOI)

All details of expressions of interest received were circulated to Members and the Chief Officer reminded members that they must declare any conflict of interest prior to a decision being made and that the quorum must be present thereafter for any decision. Ms. Joan Martin opined that the necessity to remove oneself due to conflict of interest from the room was unnecessary and this view was supported by Mr. Frank O'Brien.

Rolling Calls

Ms. Mary O'Neill advised the members that 2 Rolling Call for EOI's are ineligible; one is an agricultural project which does not come under Priority 6 and the second an upgrading of a B&B which is not provided for in the LDS.

The Chairperson Cllr. Colm Markey read out the Expressions of Interest received for the rolling calls to the members. It was agreed that the full list would be dealt with in tranches to allow for conflicts of interest and quorum requirements.

Tranche 1:

Rolling Call File References – Eligible in principle: 30 number

21LDROU02499, 21LDROU02531, 21LDROU02535, 21LDROU02543, 21LDROU02560, 21LDROU02566, 21LDROU02700, 21LDROU02701, 21LDROU02703, 21LDROU02782, 21LDROU02788, 21LDROU02797, 21LDROU02803, 21LDROU02938, 21LDROU02985, 21LDROU02986, 21LDROU03040, 21LDROU03046, 21LDROU03047, 21LDROU03048, 21LDROU03050, 21LDROU03062, 21LDROU03072, 21LDROU03111, 21LDROU03114, 21LDROU03116, 21LDROU03142, 21LDROU03151, 21LDROU03154 and 21LDROU03155

- a) Conflict of Interest: No conflict of Interest was declared for the above expressions of interest.
- b) Members present for decision:

Public: 7 Number

Cllr. Colm Markey, Ms. Joan Martin, LCC, Cllr. Liam Reilly, Cllr. Pearse McGeough, Cllr. Dolores Minogue, Ms. Fiona Murphy, HSE, Ms. Anne Keeley, DSP

Private: 8 number

Mr. Geordie McAteer, PPN, Mr. Larry Magnier, PPN, Mr. Kevin Moran, PPN, Ms. Breeda Tuite, IFA, Mr. Ciaran Reid, CEO, LLP, Mr. Frank O' Brien, ICTU, Mr. Michael Gaynor, Chamber of Commerce, Mr. Brenndán Casey, Chamber of Commerce

Abstained for quorum reasons: Mr. Thomas McEvoy

Quorum present – Yes

Public/ Private split – Yes

Decision: On the proposal of Mr. Geordie McAteer, seconded by Ms. Anne Keeley and unanimously agreed by the members present the above list of rolling call EOI's were approved for progression to application stage.

Tranche 2:

Rolling Call File References – Eligible in principle 3 Number

21LDROU02920, 21LDROU02934 and 21LDROU03153

- a) Conflict of Interest: Mr. Michael Gaynor declared a conflict of Interest in regard to the above expressions of interest.
- b) Members present to vote:

Public: 6 Number

Cllr. Colm Markey (Chairman), Ms. Joan Martin, LCC, Cllr. Pearse McGeough, Cllr. Dolores Minogue, Ms. Fiona Murphy, HSE, Ms. Anne Keeley, DSP

Private: 7 number

Mr. Geordie McAteer, PPN, Mr. Larry Magnier, PPN, Mr. Kevin Moran, PPN, Ms. Breeda Tuite, IFA, Mr. Ciaran Reid, CEO, LLP, Mr. Frank O' Brien, ICTU, Mr. Brenndán Casey, Chamber of Commerce

Abstained for quorum decision: Mr. Thomas McEvoy, LEO and Cllr. Liam Reilly

Quorum present – Yes

Public/Private split - Yes

Decision: On the proposal of Mr. Geordie McAteer, seconded by Ms. Anne Keeley and unanimously agreed by the members present the above list of rolling call EOI's were approved for progression to application stage.

Tranche 3:

Rolling Call File Reference – Eligible in principle 1 number

21LDROU02976

a) Conflict of Interest: Cllr. Liam Reilly and Mr. Larry Magnier both declared a conflict of Interest in regard to the above expressions of interest.

b) Members present to vote:

Public: 6 Number

Cllr. Colm Markey (Chairman), Ms. Joan Martin, LCC, Cllr. Pearse McGeough, Cllr. Dolores Minogue, Ms. Fiona Murphy, HSE, Ms. Anne Keeley, DSP

Private: 7 number

Mr. Geordie McAteer, PPN, Mr. Kevin Moran, PPN, Ms. Breeda Tuite, IFA, Mr. Ciaran Reid, CEO, LLP, Mr. Frank O' Brien, ICTU, Mr. Michael Gaynor, Chamber of Commerce, Mr. Brenndán Casey, Chamber of Commerce

Abstained for quorum decision: Mr. Thomas Mc Evoy

Quorum present – Yes

Public/Private split - Yes

Decision: On the proposal of Mr. Geordie McAteer, seconded by Ms. Anne Keeley and unanimously agreed by the members present the above rolling call EOI was approved for progression to application stage.

Tranche 4:

Rolling Call File References - Ineligible: 2 number

21LDROU02497 and 21LDROU02560

a) Conflict of Interest: No conflicts of Interest were declared for the above expressions of interest.

b) Members present to vote:

Public: 7 Number

Cllr. Colm Markey (Chairman), Ms. Joan Martin, LCC, Cllr. Liam Reilly, Cllr. Pearse McGeough, Cllr. Dolores Minogue, Ms. Fiona Murphy, HSE, Ms. Anne Keeley, DSP

Private: 8 number

Mr. Geordie McAteer, PPN, Mr. Larry Magnier, PPN, Mr. Kevin Moran, PPN, Ms. Breeda Tuite, IFA, Mr. Ciaran Reid, CEO, LLP, Mr. Frank O' Brien, ICTU, Mr. Michael Gaynor, Chamber of Commerce, Mr. Brenndán Casey, Chamber of Commerce

Abstained for quorum reasons: Mr. Thomas McEvoy, LEO

Quorum present – Yes

Private/Public split - Yes

Decision: On the proposal of Ms. Fiona Murphy, seconded by Ms. Anne Keeley and unanimously agreed by the members present the above list of rolling call EOI's were not approved for progression to application stage as they were deemed ineligible.

Targeted Calls

There were 7 targeted calls with a total budget of €395,000. The targeted calls covered the Strategic Action numbers 2, 9, 12, 16, 21, 23, 25. The EOI's received are in the amount of €1.3m.

The Chairperson Cllr. Colm Markey read out the Expressions of Interest received for the targeted calls to the members. It was agreed that the full list would be dealt with in tranches to allow for conflicts of interest and quorum requirements.

Tranche 1:

Targeted Call File References – Eligible in principle: 32 number

21LDROU02939, 21LDROU03064, 21LDROU03065, 21LDROU03148, 21LDROU02488, 21LDROU02942, 21LDROU02538, 21LDROU02781, 21LDROU02940, 21LDROU02943, 21LDROU02984, 21LDROU03112, 21LDROU03430, 21LDROU02536, 21LDROU02562, 21LDROU02783, 21LDROU02793, 21LDROU02794, 21LDROU02921, 21LDROU02941, 21LDROU03045, 21LDROU03060, 21LDROU03061, 21LDROU03063, 21LDROU03068, 21LDROU03069, 21LDROU03432, 21LDROU03446, 21LDROU03431, 21LDROU03445, 21LDROU03115, 21LDROU03150,

a) Conflict of Interest: No conflict of Interest was declared for the above expressions of interest.

b) Members present for decision:

Public: 7 Number

Cllr. Colm Markey (Chairman), Ms. Joan Martin, LCC, Cllr. Liam Reilly, Cllr. Pearse McGeough, Cllr. Dolores Minogue, Ms. Fiona Murphy, HSE, Mr. Thomas McEvoy

Private: 8 number

Mr. Geordie McAteer, PPN, Mr. Larry Magnier, PPN, Mr. Kevin Moran, PPN, Ms. Breedá Tuite, IFA, Mr. Ciaran Reid, CEO, LLP, Mr. Frank O' Brien, ICTU, Mr. Brenndán Casey, Chamber of Commerce, Mr. Michael Gaynor, Chamber of Commerce

Abstained for quorum reasons: Ms. Anne Keeley

Quorum present – Yes

Public/ Private split – Yes

Decision: On the proposal of Mr. Michael Gaynor, seconded by Mr. Thomas McEvoy, and unanimously agreed by the members present the above list of targeted call EOI's were approved for progression to application stage.

Tranche 2:

Targeted Call File Reference – Eligible in principle: 1 number

21LDROU03044

- a) Conflict of Interest: Cllr. Liam Reilly declared a conflict of interest for the above expression of interest.
- b) Members present for decision:

Public: 7 Number

Cllr. Colm Markey (Chairman), Ms. Joan Martin, LCC, Cllr. Pearse McGeough, Cllr. Dolores Minogue, Ms. Fiona Murphy, HSE, Ms. Anne Keeley, DSP, Mr. Thomas McEvoy, LEO

Private: 8 number

Mr. Geordie McAteer, PPN, Mr. Larry Magnier, PPN, Mr. Kevin Moran, PPN, Ms. Breedá Tuite, IFA, Mr. Ciaran Reid, CEO, LLP, Mr. Frank O' Brien, ICTU, Mr. Brenndán Casey, Chamber of Commerce, Mr. Michael Gaynor, Chamber of Commerce

Abstained for quorum reasons: No

Quorum present – Yes

Public/ Private split – Yes

Decision: On the proposal of Mr. Michael Gaynor, seconded by Mr. Thomas McEvoy, and unanimously agreed by the members present the above targeted call EOI was approved for progression to application stage.

Tranche 3:

Targeted Call File Reference – Eligible in principle: 1 number

21LDROU02956

- a) Conflict of Interest: Mr. Larry Magnier declared a conflict of interest for the above expression of interest.
- b) Members present for decision:

Public: 6 Number

Cllr. Colm Markey (Chairman), Ms. Joan Martin, LCC, Cllr. Pearse McGeough, Cllr. Dolores Minogue, Ms. Fiona Murphy, HSE, Mr. Thomas McEvoy, LEO

Private: 7 number

Mr. Geordie McAteer, PPN, Mr. Kevin Moran, PPN, Ms. Breeda Tuite, IFA, Mr. Ciaran Reid, CEO, LLP, Mr. Frank O' Brien, ICTU, Mr. Brenndán Casey, Chamber of Commerce, Mr. Michael Gaynor, Chamber of Commerce

Abstained for quorum reasons: Ms. Anne Keeley and Cllr. Liam Reilly

Quorum present – Yes

Public/ Private split – Yes

Decision: On the proposal of Mr. Michael Gaynor, seconded by Mr. Thomas McEvoy, and unanimously agreed by the members present the above targeted call EOI was approved for progression to application stage.

Tranche 4:

Ms. Mary O'Neill informed the meeting that the ineligible EOI's were not ineligible under the Targeted calls strategic actions and these EOI's would be signposted to the correct strategic action.

Targeted Call File References – Ineligible: 5 number
21LDROU02938, 21LDROU03151, 21LDROU02803,
21LDROU03046, 21LDROU03070,

a) Conflict of Interest: No conflict of Interest was declared for the above expressions of interest.

b) Members present for decision:

Public: 7 Number

Cllr. Colm Markey (Chairman), Ms. Joan Martin, LCC, Cllr. Liam Reilly, Cllr. Pearse McGeough, Cllr. Dolores Minogue, Ms. Fiona Murphy, HSE, Mr. Thomas McEvoy, LEO

Private: 8 number

Mr. Geordie McAteer, PPN, Mr. Kevin Moran, PPN, Ms. Breeda Tuite, IFA, Mr. Ciaran Reid, CEO, LLP, Mr. Frank O' Brien, ICTU, Mr. Brenndán Casey, Chamber of Commerce, Mr. Michael Gaynor, Chamber of Commerce, Mr. Larry Magnier, PPN

Abstained for quorum reasons: Ms. Anne Keeley

Quorum present – Yes

Public/ Private split – Yes

Decision: On the proposal of Mr. Michael Gaynor, seconded by Mr. Thomas McEvoy, and unanimously agreed by the members present the above list of targeted call EOI's were not approved for progression to application stage.

Mr. Larry Magnier asked if the EOI's could be circulated with the meeting documents in advance of the meeting. It was agreed to circulate EOI's with the meeting documents 3 days in advance of the meeting.

LAG Minute No. 20/2017

7. Circulars

The members noted the Department Circulars.

LAG Minute No. 21/2017

8. Correspondence

There was no correspondence for noting.

The business of the LAG meeting concluded.

LCDC MATTERS

LCDC Minute No. 9/2017

1. Minutes of LCDC meeting held on the 20th February 2017

On the proposal of Cllr. Liam Reilly, seconded by Cllr. Dolores Minogue and unanimously agreed by the members the minutes of the meeting held on the 20th February 2017 were adopted.

LCDC Minute No. 10/2017

2. Matters arising

Mr. Larry Magnier referenced minute no. LCDC 03/2017 in the February minutes regarding the term of office for LCDC members. Chief Officer, Joe McGuinness advised the members that a report is being prepared for the next Corporate Policy Group meeting. A report will follow and will be available to the LCDC at the next meeting.

LCDC Minute No. 11/2017

3. SICAP

Mr. Kevin Moran, advised the members that there are two payments under SICAP which are being recommend to the LCDC for approval,

Qtr 2 payment	€321,960.47
VAT claim	€ 10,042.53

On the proposal of Mr. Kevin Moran, seconded by Mr. Michael Gaynor and unanimously agreed by the members the two SICAP payments were approved.

LCDC Minute No. 12/2017

4. Standing Orders

Members considered the draft standing orders, Cllr. Liam Reilly enquired if the meeting documents could be circulated with the Agenda five days in advance of the meeting. No proposal was made in this regard.

On the proposal of Mr. Geordie McAteer, seconded by Mr. Frank O'Brien and unanimously agreed by the members the draft Standing Orders were approved.

Mr. John Lawrence advised the members that a copy of the Standing Orders will be sent to each member.

LCDC Minute No. 13/2017

5. PEACE IV

Ms. Joan Martin, CE, briefed the members saying that there are no updates on PEACE IV to report since last LCDC meeting.

LCDC Minute No. 14/2017

6. LECP

Chief Officer, Joe McGuinness gave an update to the members on the status of the monitoring of the LECP. The Chief Officer advised that a first draft composite economic and community report will go to the Advisory Group on Tuesday 21st March. The report is a status report as at 31st December 2016 and the information is provided by the lead partner in the action. The report once completed will be presented to the LCDC.

LCDC Minute No. 15/2017

7. Correspondence

Information on the Community Facilities Fund was presented in Correspondence. The members were advised that the list of successful recipients will go before the LCDC for recommendation to each Municipal District for final approval. Chief Officer Joe McGuinness advised the meeting that a paper outlining the Community Facilities grant aid would be presented to the next LCDC meeting.

LCDC Minute No. 16/2017

8. AOB:

1. Mr. Larry Magnier referred to the Guidelines on Establishing LCDC's December 2016 and asked where information on the Louth LCDC was provided publically. Chief Officer Joe McGuinness replied stating that the minutes of the LCDC went to Louth County Council for noting and are uploaded on LCC website. Mr. John Lawrence informed the meeting that the new LCC website had a page on LCDC and LCC was in the process of updating information on it.

2. Mr Frank O'Brien informed the meeting that he was stepping down from the LCDC with effect from today's meeting.

Chairperson Cllr. Colm Markey, on behalf of the members, thanked Mr. Frank O'Brien for his contribution and wished him well in his continued roll as Chairperson of Louth Leader Partnership.

The business of the LCDC meeting concluded at 5.00pm.

Minutes Confirmed at Meeting of 10/4/17

Chairperson: Colm Markey

