

**Meeting: Louth Local Community Development Committee (LCDC)**  
**Louth Local Action Committee (LAG)**  
**Date: 16<sup>th</sup> January 2017 at 2.30pm**  
**Location: Cooley Room, County Hall, Dundalk**

**In attendance:**

Cllr. Colm Markey (Chairman)  
 Ms. Joan Martin, CE, LCC  
 Cllr. Liam Reilly  
 Cllr. Pearse McGeough  
 Ms. Fiona Murphy, HSE  
 Mr. Thomas McEvoy, LEO

Ms. Eva Beirne, PPN  
 Mr. Geordie McAteer, PPN  
 Mr. Larry Magnier, PPN  
 Mr. Kevin Moran, PPN  
 Ms. Breeda Tuite, IFA  
 Mr. Ciaran Reid, CEO, LLP  
 Mr. Frank O' Brien, ICTU  
 Mr. Michael Gaynor, Chamber of Commerce

**Officials:**

Mr. Joe McGuinness, Director of Service  
 Mr. John Lawrence, Senior Executive Officer  
 Ms. Mary Deery, Administrative Officer  
 Ms. Riona McCoy, Staff Officer  
 Ms. Aine Shevlin, Clerical Officer,

**Apologies:**

Ms. Anne Keeley, Dept. Social Protection  
 Ms. Sadie Ward-McDermott, LMETB  
 Cllr. Dolores Minogue  
 Mr. Brendan Casey, Chamber of Commerce  
 Mr. Breffni Martin, Environmental Pillar

**Not present:**

**LCDC MATTERS:**

**1. Minutes of 30<sup>th</sup> November 2016**

On the proposal of Thomas McEvoy and seconded by Ms. Breeda Tuite, the minutes of the meeting held on 30<sup>th</sup> November 2016 were adopted.

## **2. Matters Arising**

There were no matters arising from the minutes.

## **3. LCDC Revised Guidelines**

Joe McGuinness, Chief Officer, advised the LCDC that Circular AL 1/2016 from the Department of Housing Planning, Community and Local Government had provided Revised Guidelines for the Operation of the LCDC's. The circular provides an executive summary of the changes. Members were also advised that this circular provided further guidance on quorums and it clearly states that we must now maintain a quorum for the duration of the LCDC meetings.

It was confirmed for Mr. Larry Magner that members were circulated all documentation received by the Chief Officer from the Dept. in relation to the circular.

A briefing note of the County Louth LCDC/LAG quorum requirements will be presented to the members at the next meeting to assist the members when meetings are being held.

## **4. LCDC Term of Office**

The LCDC were advised that the Chief Officer in consultation with Corporate Policy Group and the Chairperson of the LCDC will review membership of the Committee before the third anniversary of the LCDC in April 2017. The purpose of the review is to ensure that the membership is relevant and representative of the work of the LCDC. A breakdown of the term already completed by each member would be prepared for the next meeting.

A query was raised around the possibility of a conflict of interest regarding two representatives from the same company and if the LCDC were happy that it complied with the guidelines. The LCDC were advised by the Chief Officer that he had sought advice on this matter and was awaiting a response.

## **5. LECF**

Members were advised that an LECF Advisory Steering Group (ASG) have arranged to meet to discuss monitoring delivery of both the economic and community actions in the LECF. In the interim the community actions would be reported on a traffic light system. John Lawrence advised that a letter has been prepared for both the lead partners on the LCDC and the lead partners not on the LCDC of which there are 21 organisations. The

possibility of holding a training session for non LCDC organisations in early February is being explored.

## **6. SICAP**

J. Lawrence advised that Pobal have been commissioned to carry out a survey on SICAP. The survey is to be completed by all LCDC's and also by the Programme implementers. The results of the survey will feed into a national survey shaping the new SICAP. The members took some time to put forward some of their views on the programme. The Chief Officer informed members that in essence the new programme would be similar to the previous with the three common themes. The LCDC agreed that the SICAP Sub-Group complete the survey on behalf of the LCDC with assistance from the staff of Louth County Council and LLP. The response would be submitted and circulated to all LCDC members for their information.

## **7. PEACE**

The members were advised that a draft letter of offer has been received and staff will be meeting SEUPB to discuss further. It is envisaged that a letter of offer will be received within the next month.

## **8. Correspondence**

There was no correspondence to be discussed.

This concluded the LCDC matters.

## **LAG MATTERS:**

### **1. RDP Sub-Group Report**


Cllr Liam Reilly presented a report following the RDP Sub—Group meeting held on the 9<sup>th</sup> January 2017.

#### *Leader Launch*

Members were advised that the launch date for the LEADER programme will be 25<sup>th</sup> January 2017 in the Blackrock Community Centre.

**Decision:** On the proposition of Mr. Larry Magnier and seconded by Thomas McEvoy the members unanimously agreed the recommendations in the report.

Confirmed at the Meeting of 20/2/17

Chairman: 

This concluded the LAG matters.

**Decision:** On the proposition of Joan Martin, and seconded by Larry Magnier the members unanimously agreed the monthly expenditure.

Ms. Fiona Murphy requested that finance and governance be put as an agenda item for the next LAG meeting and this was agreed by the members.

The members enquired if this information could be issued in advance of payment to the IP but were advised that this funding is frontloaded. Monthly expenditure is not known until the IP updates the LEADER ICT system at month end. It was agreed by the members that a more structured format for the reporting of the programme spend would be compiled for the next LAG meeting.

The LAG members were advised of the total monthly expenditure for administration for October, November and December 2016:

|          |            |
|----------|------------|
| October  | €21,913.22 |
| November | €25,818.17 |
| December | €28,823.70 |

### 3. Monthly Expenditure Figures

**Decision:** On the proposition of Mr. Larry Magnier and seconded by Thomas McEvoy the members unanimously agreed the calls for proposals and timeframes as set out.

The Targeted Funding Calls for 2017 were circulated with the agenda and members were informed that these calls would assist in the delivery of 18 of the 26 Strategic Actions in the LDS.

### 2. Targeted Calls

John Lawrence advised the LAG that flow charts had been developed by the IP for both the targeted and rolling calls and that LCC staff will liaise with the IP regarding same. Training for all LAG members will take place and the members were advised that the training for the IEC would be more intensive than that training for the LAG. A procedures manual is being prepared at the moment.